

**BOARD OF POLICE COMMISSIONERS MEETING**  
**May 16, 2019 at 6:00 p.m.**  
**Southington Police Department**  
**69 Lazy Lane**  
**Southington, CT 06489**

Chairman James Verderame called the meeting of the Board of Police Commissioners to order at 6:00 p.m. at the Southington Police Department, 69 Lazy Lane, Southington, CT with the following in attendance:

Commissioner Sinclair, Commissioner DellaVecchia, Commissioner Kalkowski and John F. Daly, Chief of Police.

Administrative staff in attendance:  
Deputy Chief William Palmieri

**James Verderame, Chair, presides:**

1. **Pledge of Allegiance.** The Pledge of Allegiance was recited by everyone in attendance.

2. **Approval of Minutes** from the regular meeting, April 11, 2019.

Commissioner Sinclair made a motion to approve the minutes of the April 2019 regular meeting. Commissioner Verderame seconded. Motion passed. Kalkowski abstain.

3. **Communications.**

- a. **Communications from the Public**

None

- b. **Commissioner Communications**

Commissioner Kalkowski would like to congratulate the two Officers that were recognized for MADD. He would also like to thank the Police Union and the PBA for letting them attend the Unico Gold Medal Award event and was really a great event.

4. **Chief Jack Daly's Report to Commission.**

Chief Daly relayed that the Department received a letter from a resident thanking Officer Timothy Bradle for assisting her with a ride home after being involved in a motor vehicle accident. Officer Bradle took her groceries with him and assisted her in bringing them in her home.

Department received a letter from another resident thanking Officer Neil Ayotte for installing a car seat in her vehicle.

A letter was received from Shane Lockwood from the Health Department thanking Officer Vose, Officer Walkley and Sergeant Wilk for a health related call for service. Shane Lockwood acknowledged their professionalism, compassion and resourcefulness.

Chief Daly also relayed the following:

Officer Chad Michaud and Officer Justin Simard received the MADD DUI enforcement award for 2018. They were two of over 150 Police Officers that received the award. This is the third consecutive award for both Officer Michaud and Officer Simard.

On Monday May 20, 2019 the Southington Police Department along with Hartford Health Care and the Bradley Hospital Campus will start the H.O.P.E. program. The press conference starts at 11:00 a.m. in the Department's Community Room.

A plaque was received from the CPCA for Officer Wellness Award presented to Southington Police Department in recognition to promote officer wellness programs and initiatives for the departments officers. In addition Sergeant Ward received an award for his development of an Officer Wellness Program for the Southington Police Department.

Officer Russell Vernali will be will leaving the department on July 12, 2019 and moving out of State.

The Southington Police Cadets will be hosting a Pasta Dinner on Sun June 9, 2019 from 4pm to 6 pm.

Lieutenant Egan graduated from Southern Police Institute in Louisville on May 9, 2019.

## **5. Bills Submitted for payment**

Commissioner Sinclair made a motion to approve the bills from April 2019 as submitted. Commissioner Kalkowski seconded. Motion passed unanimously on a voice vote.

## **6. Operations Management Report by Deputy Chief Palmieri**

### **a) General Order Review**

#### **1. General Order 500-02A Recruitment Plan General Order Update**

Commissioner Sinclair made a motion to approve the updated General Order 500-02A Recruitment Plan presented by Deputy Chief Palmieri. Commissioner Kalkowski seconded. Motion passed unanimously on a voice vote.

**2. General Order 600-33 Heroin/Opioid Prevention and Education Program  
General Order Update**

Commissioner Sinclair made a motion to approve the updated 600-33 Heroin/Opioid Prevention and Education Program General Order presented by Deputy Chief Palmieri. Commissioner Kalkowski seconded with a correction on Section 2 line i. Motion passed unanimously on a voice vote

**3. General Order 700-04 Records Management General Order Update**

Commissioner Sinclair made a motion to approve the updated 700-04 Records Management General Order presented by Deputy Chief Palmieri. Commissioner Kalkowski seconded. Motion passed unanimously on a voice vote

**b) Arrest Information Summary**

Deputy Chief Palmieri relayed that there were 5 alcohol related arrests in April of 2019 compared to 7 in April of 2018. There were also 21 drug related arrests in 2019 compared to 19 in April 2018.

**c) Distracted Driving Enforcement/Education Program Update**

Deputy Chief Palmieri relayed that the state ran a program from April 2, 2019 – April 30, 2019 and Officers issued a total of 193 enforcement tickets.

Infraction tickets : 74 males    56 females

Summons tickets: 2 males    1 female

Warning tickets: 33 males    27 females

The seat belt enforcement will be coming up next week.

Motion to enter into executive session was made by Commissioner Kalkowski excluding the public and press for the purposes of personnel and contractual issues. Included in executive session were Chief Daly, Deputy Chief Palmieri. Commissioner DellaVecchia seconded. Motion passes unanimously on a voice vote.

Whereupon, The Commission went into Executive Session.

### **7. Executive Session**

The Southington Board of Police Commissioners entered executive session immediately following their regular meeting with the following in attendance in order to discuss personnel and contractual issues:

Chairman Verderame, Commissioner Sinclair, Commissioner DellaVecchia, Commissioner Kalkowski and John F. Daly, Chief of Police and Deputy Chief William Palmieri.

No motions were made or votes taken during executive session.

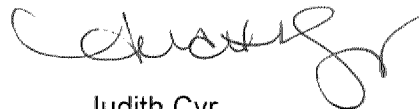
Executive session was adjourned.

### **8. Regular session**

Commissioner Kalkowski made a motion to return to public session. Commissioner Sinclair seconded. Motion passed unanimously on a voice vote.

Commissioner Kalkowski made a motion to adjourn the Board of Police Commissioners Meeting. Commissioner Sinclair seconded. Motion passed unanimously on a voice vote.

Respectfully Submitted,



Judith Cyr  
Recording Secretary