

**BOARD OF POLICE COMMISSIONERS MEETING
AMMENDED MINUTES
October 10, 2019 at 6:00 p.m.
Southington Police Department
69 Lazy Lane
Southington, CT 06489**

Chairman James Verderame called the meeting of the Board of Police Commissioners to order at 6:00 p.m. at the Southington Police Department, 69 Lazy Lane, Southington, CT with the following in attendance:

Commissioner Sinclair, Commissioner Pestillo, Commissioner DellaVecchia, and John F. Daly, Chief of Police.

Administrative staff in attendance:
Deputy Chief William Palmieri

James Verderame, Chair, presides:

1. **Pledge of Allegiance.** The Pledge of Allegiance was recited by everyone in attendance.
2. **Approval of Minutes** from the regular meeting, August 15, 2019.

Commissioner Sinclair made a motion to approve the minutes of the August 15, 2019 regular meeting. Commissioner DellaVecchia seconded. Motion passed.

3. **Communications.**
 - a. **Communications from the Public**
None
 - b. **Commissioner Communications**
None

4. **Chief Jack Daly's Report to Commission.**

Chief Daly relayed the following: With the start of the school year, they have increased their focus on Passing a Standing School Bus violation. They also sent a press release and utilized social media to get the information out to the motoring public.

On September 9, 2019, Wendi Roy started in the Record's Division filling the vacant Clerk's position.

On September 7, 2019, Samantha Ruffino started as a full-time dispatcher replacing the vacancy created by Wendi Roy.

Starting on August 19, 2019, they interviewed 40 candidates over 2.5 days for the three vacant Patrol Officer positions. The top 15 candidates will be moving forward in the process. The remainder of the list will be kept current in the event any of the top 15 candidates should be removed from the process.

Anthony DeFelice, the new Information Technology civilian will start working on Monday, October 14, 2019.

Dispatcher Britany Chere transitioned to a full-time dispatcher, replacing Izabela Vernali, bringing them to full staffing in the Communications Center.

A letter was received from Beverly Grumwald acknowledging a good job done by Officer Lauren Verab.

A letter was received from Health Director, Shane Lockwood, acknowledging an outstanding job done by Officer Paul Carrubba. Shane Lockwood stated in his letter, that "there is no doubt in my mind that Officer Carrubba's actions that day saved a life."

A letter was received from Library Director Kristi Sadowski thanking Sergeant Brian Leppard and Officer Chad Butler for their Active Aggressor presentation.

A letter was received from Executive Director William Kowalewski of Southington Care Center thanking Deputy Chief Palmieri for his participation in their Emergency Preparedness drill.

McAllen's Construction have been awarded the contract to handle the snow plowing for the Police Department.

On October 26, 2019 the Command Vehicle will be at the Halloween Touch a Truck at the Southington Drive-In.

On Tuesday, before the Town Council, the Police Department's Sergeant Jeffrey Dobratz will be honored in the Town of Southington's Exceeding Expectation Program.

The first weekend of the Apple Harvest Festival was a success. They anticipate to have \$23.00 left in that budget line item after the second weekend of the Apple Harvest Festival is complete.

The Aqua Turf granted 50 \$1,000 grants to organizations in the Southington Community. The Police Department received one of the \$1,000 grants. They will present it at the 50 on 50 luncheon on Tuesday October 22, 2019 at 11:30 in the Wagon Room at the Aqua Turf. The Chief will be attending that event. The Department is thinking of doing some Coffee with a Cop at different places among the community.

On November 15, 2019 they will be going to the Summit for a Veterans Ceremony.

5. Bills Submitted for payment

Commissioner Pestillo made a motion to approve the bills from August 2019 as submitted. Commissioner DellaVecchia seconded. Motion passed unanimously on a voice vote.

Commissioner Pestillo made a motion to approve the bills from September 2019 as submitted. Commissioner DellaVecchia seconded. Motion passed unanimously on a voice vote.

6. Operations Management Report by Deputy Chief Palmieri

a) General Order Review

1. General Order 600-34 Criminal Investigations

Commissioner Sinclair made a motion to approve the updated General Order 600-34 Criminal Investigations presented by Deputy Chief Palmieri. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

2. General Order 700-03 Accounting for Citations

Commissioner Sinclair made a motion to approve the updated General Order 700-03 Accounting for Citations presented by Deputy Chief Palmieri. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

3. General Order 600-03 Juvenile Matters

Commissioner Sinclair made a motion to approve the updated General Order 600-03 Juvenile Matters presented by Deputy Chief Palmieri. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

4. General Order 700-14 Report Writing

Commissioner Sinclair made a motion to approve the updated General Order 700-14 Report Writing presented by Deputy Chief Palmieri. Commissioner Pestillo seconded. Motion passed unanimously on a voice vote.

b) Parking Tag #009637 Review

Commissioner DellaVecchia made a motion to approve Parking Tag 009637 as recommended by Deputy Chief Palmieri in the Parking Tag Report. Commissioner Pestillo seconded. Motion passed.

c) Arrest Information Summary

Deputy Chief Palmieri relayed that there were 10 alcohol related arrests in August 2019 compared to 4 in August 2018. Also, there were 6 Alcohol related arrests in September 2019 compared to 6 in September of 2018.

Deputy Chief Palmieri also relayed that there were 6 drug related arrests in August 2019 compared to 14 in August of 2018. Also, there were 4 drug related arrests made in September 2019 as compared to 16 in September 2018.

d) Distracted Driving Program Update

Deputy Chief Palmieri also relayed that the State run (grant funded) Distracted Driving Program ran from August 1, 2019 through August 15, 2019. The Officers from the Patrol Division issued a total of 85 enforcement actions.

Motion to enter into executive session was made by Commissioner Pestillo excluding the public and press for the purposes of personnel, contractual and security issues. Included in executive session were Chief Daly, Deputy Chief Palmieri, Tim Weber and Erin Peterson. Commissioner Sinclair seconded. Motion passes unanimously on a voice vote.

Whereupon, The Commission went into Executive Session.

7. Executive Session

The Southington Board of Police Commissioners entered executive session immediately following their regular meeting with the following in attendance in order to discuss personnel, contractual and security issues:

Chairman Verderame, Commissioner Sinclair, Commissioner Pestillo, Commissioner DellaVecchia, and John F. Daly, Chief of Police and Deputy Chief William Palmieri.

No motions were made or votes taken during executive session.

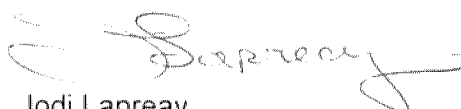
Executive session was adjourned.

8. Regular session

Commissioner Pestillo made a motion to return to public session. Commissioner Sinclair seconded. Motion passed unanimously on a voice vote.

Commissioner DellaVecchia made a motion to adjourn the Board of Police Commissioners Meeting. Commissioner Sinclair seconded. Motion passed unanimously on a voice vote.

Respectfully Submitted,



Jodi Lapreay
Recording Secretary