

Revised
BOARD OF POLICE COMMISSIONERS MEETING
December 19, 2018 at 3:00 p.m.
Southington Police Department
69 Lazy Lane
Southington, CT 06489

Chief Daly called the meeting of the Board of Police Commissioners to order at 3:00 p.m. at the Southington Police Department, 69 Lazy Lane, Southington, CT with the following in attendance:

Commissioner Verderame, Commissioner Kalkowski, Commissioner Sinclair and Commissioner DellaVecchia.

Administrative staff in attendance:
Deputy Chief William Palmieri

Chief Daly, presides:

1. **Pledge of Allegiance.** The Pledge of Allegiance was recited by everyone in attendance.
2. **Chief Jack Daly's Report.**

a. Election of BOPC Officers:

Commissioner Sinclair made a motion to elect Commissioner Verderame as Chairman of the Board of Police Commissioners. Commissioner DellaVecchia seconded. Motion passed.

Commissioner DellaVecchia made a motion to elect Commissioner Sinclair as Vice-Chairman of the Board of Police Commissioners. Commissioner Verderame seconded. Motion passed.

Commissioner Sinclair made a motion to elect Commissioner DellaVecchia as Secretary of the Board of Police Commissioners. Commissioner Verderame seconded. Motion passed.

b. Letters & Updates:

Chief Daly relayed a letter received from Ellen Walsh acknowledging excellent work from Officer Justin Simard, Officer Sean Kershaw and Sergeant Stephen Salerno. These officers responded to a residential alarm and found an open door. Ms. Walsh stated that the officers assisted her, checked her home and were extremely professional.

Chief Daly relayed that he has been voted the CPCA's Secretary/Treasurer for the 2019-2020 fiscal year. He also relayed that the Legislative Committee will likely legalize marijuana and raise the age of juveniles in the relatively near future which will likely raise issues with CPCA who take a stance against these issues.

Chief Daly relayed the Medication Drop Box Numbers since the program started in 2012 to the present. In 2012 260 lbs of medication were removed with 16 empties of the box; in 2013 895 lbs of medication were removed with 44 empties of the box; 2014 880 lbs were removed with 49 empties of the box; 2015 864 lbs were removed with 42 empties of the box; 2016 1369 lbs were removed with 57 empties of the box; 2017 1484 lbs were removed with 52 empties of the box; and 2018 (up to 12/6/18) 1258 lbs were removed with 47 empties of the box.

Chief Daly briefly discussed the Capital Improvement Plan for the fiscal year 2019-2020, and for several subsequent years, including requests regarding the radio system, switching the generator from diesel to natural gas, an open air carport with solar panels, an addition to the outbuilding, renovation of the gym and renovation of the community room.

Chief Daly also relayed a retirement letter from Sandra Hubeny (Records Division Supervisor). Sandy's last day will be December 21, 2018. Her hire date was December 2, 1985. The Department wishes her well in her retirement.

3. Approval of Minutes from the regular meeting, November 8, 2018.

Commissioner Sinclair made a motion to approve the minutes of the November 8, 2018 regular meeting. Commissioner Kalkowski seconded. Motion passed.

4. Communications.

a. Communications from the Public

None.

b. Commissioner Communications

Commissioner Kalkowski thanked Deputy Chief Palmieri and Lieutenant Elliott for letting him film a work video at the Police Department.

5. Bills Submitted for payment.

Commissioner Kalkowski made a motion to approve the bills from November 2018 as submitted. Commissioner Sinclair seconded. Motion passed unanimously on a voice vote.

6. Operations Management Report by Deputy Chief Palmieri

a) General Order Approval & Updates

1. Parking Tag 12484 Review

Commissioner Kalkowski made a motion to approve Parking Tag 12484 as recommended by Lieutenant Elliott in the Parking Tag Report. Commissioner Sinclair seconded. Motion passed.

b) November 2018 Arrest Information Summary

Deputy Chief Palmieri relayed that there were 8 alcohol related arrests for the month of November 2018, which was equal to the amount in November 2017. He also relayed that there were 5 drug related arrests for the month of November 2018, which were 5 less than November 2017.

Commissioner Kalkowski requested Click it or Ticket statistics for the next Board of Police Commissioners meeting.

Motion to enter into executive session was made by Commissioner Kalkowski excluding the public and press for the purposes of personnel and contractual issues. Included in executive session were Chief Daly, Deputy Chief Palmieri. Commissioner Sinclair seconded. Motion passes unanimously on a voice vote.

Whereupon, The Commission went into Executive Session.

7. Executive Session

The Southington Board of Police Commissioners entered executive session immediately following their regular meeting with the following in attendance in order to discuss personnel and contractual issues:

Commissioner Verderame, Commissioner Kalkowski, Commissioner Pestillo, Commissioner Sinclair, Commissioner DellaVecchia, John F. Daly, Chief of Police, and Deputy Chief William Palmieri.

No motions were made or votes taken during executive session.

Executive session was adjourned.

8. Regular session

Commissioner Kalkowski made a motion to return to public session. Commissioner Sinclair seconded. Motion passed unanimously on a voice vote.

Commissioner Kalkowski made a motion to adjourn the Board of Police Commissioners Meeting. Commissioner Sinclair seconded. Motion passed unanimously on a voice vote.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "J. Lapreay", with a stylized flourish at the end.

Jodi Lapreay
Recording Secretary