

Town Of Southington
Public Works Committee

Regular Meeting Minutes

December 4, 2013

Present: Chairman Paul Champagne, Christopher Palmieri, Garry Brumback, Keith Hayden, Steve Wlodkowski

Absent: Tom Lombardi, Chief Jack Daly, Sandra Feld, Ex-Officio Member Fred Rodgers

Call to order: Chairman Champagne called the meeting to order at 4:32 p.m. in the Town Hall Council Chamber, 75 Main Street, Southington CT.

Minutes: Minutes of October 2, 2013 meeting were unanimously approved.

Communications:

1) Reports on Ongoing Operations/Special Notices

- a) **Bulky Waste Station:** Will be moving to every other week starting week starting of December 9th. December 6th will be last Friday for leaves and brush. Comment from committee member was that being open on Friday's for leaves and brush has been helpful for residences. Volume continues to be high for Saturdays. (SW)
- b) **Leaf Program:** Zones 1-4 will be completed by December 5th and second round on zone 1 will start Friday December 6th weather permitting. This is not going to be publicized because we do not want to create unrealistic expectations. Item for discussion was brought up by Town Manager Garry Brumback regarding Leaf program in West Hartford. It was brought to Mr. Brumback's attention that West Hartford had reduced its cost using the "Bag" system vs curb side pickup. Discussion followed between committee members and was determined that this was not an "apples to apples" comparison and at this time Southington is better suited to the existing system in place. (SW)
- c) **Retention/Detention Pond:** Per Steve Wlodkowski this will be a winter project and current priority now is the leaf program completion. (SW)
- d) **Parks Department:** Parks Dept. is currently working on Town Christmas decorations and will soon be working on Public outdoor skating rink.
- e) **Police Department:** No report

- f) **Snow:** Town is all set with equipment, supplies and contractors needed for season.
- i) **Mail Box Replacement:** Policy submitted to Town Council on November 25, 2013 was sent back for modification. There was much discussion among members, Steve W. had several Town comparison from neighboring Towns and of others in similar size. Only 1 Town offered more dollars (\$10.00) which was Avon. Also presented was spreadsheet form local box store which had 16 options that fit our current price figure. A few minor language changes were made regarding the time frame of reporting. The dollar amount of \$75.00 stayed the same. The installation requirements in the policy will be noted that these are USPS standards.
- g) **Lights:** Discussion around time frame to correct outages, this should occur in 5 working days. Some of the longer delay were due to equipment replacement parts and some were due to poles which all require longer lead-time. Vendor – Total Energy and staff or working to correct these items. The Vendor contract is also coming up and the Town Manager and the Engineering department will be in negotiations. The current illumination audit process was reviewed.
- h) **Other:** Sidewalk Ordinance Committee regarding sidewalk replacement for “school access sidewalks was reviewed. Town Engineering Department was working on standards when sidewalks are to be replaced. This will also require a list of sidewalks to be replaced and the list will need to be prioritized. The Town Manager plans to make this a budget item and will be spread out over a period of time.
- 2) **Members communication:** None
- 3) **Public Communications:** Art Cyr questioned why AHF was billed \$2,200 when other activities may have been responsible for some of the damage. Committee member Chris Palmieri explained the AHF was offering to pay half \$1,100. This was reinforced by the Town Manager.
- 4) **New Business:** None
- 5) **Old Business:** None

Adjournment :

Meeting adjourned at 5:20 p.m.

Respectfully submitted,

Paul W. Champagne

Chairman