

**Town of Southington  
Public Works Committee**

*Committee Members:*

Paul Champagne, Chair  
Tom Lombardi, Present – Acting Chairman  
Christopher Palmieri, Present  
Ed Pocock Jr., Present  
Jim Coleman  
Garry Brumback  
Chief Jack Daly, Present  
Fred Rogers, ex-officio  
Keith Hayden, ex-officio, Present  
Annette Turnquist, ex-officio, Present

*Contact Person:*

Keith Hayden, Director of Public Works  
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**MINUTES**

(pending approval at the next meeting)  
April 5, 2017 – 4:30 p.m.  
Town Council Chambers, Town Hall

1. **Call to Order** – Quorum established. The meeting was called to order at 4:34 p.m.
2. **Approval of Minutes** – March Minutes approved. Motion to approve was made by Mr. Palmieri, seconded by Mr. Pocock. 4-0 approve.
3. **Communications**
  - a. **Reports on Ongoing Operations/Special Notices** - None
  - b. **Police Department** – No report
  - c. **Bulky Waste Transfer Station** – Report given by Mrs. Turnquist  
The Transfer Station is open weekly now.  
Permits expired March 31<sup>st</sup>, but enforcement will be lenient through month of April.  
Clerk’s office issuing permits at Highway Garage last Saturday and this Saturday. Mrs. Turnquist asked that the Committee provide some guidance on the types of vehicles that are allowed to use the transfer station. Chairman Lombardi asked to see the scanner reports and asked that this item be placed on next Month’s agenda. A general discussion followed on oversize vehicles.
  - d. **Highway Department** – Report Given by Mrs. Turnquist
    - i. **Renovation Project**  
Men’s locker room schedule to be complete by end of week.  
Leaves women’s locker room, lunch room, and Mrs. Turnquist’s office – estimating completion end of April.
    - ii. **Road Manager Program**  
Road list is complete and will be posted on the Town’s website  
CB repair – Highway doing some in-house, on-call contractors for others  
Road repair schedule:  
Crack seal (CT Sealcoating) – week of May 22  
Overlay for chip seal (O&G) – tentative June 21 start date (day after school gets out)  
Chip seal (All States) – July 5 start date (approximately 2 weeks to complete)  
Milling (Tilcon – formerly Costello) - schedule not finalized yet, have to coordinate with O&G for paving  
Reclaiming (O&G) – schedule not finalized yet  
Overlay only (O&G) – schedule not finalized yet
    - iii. **Winter Clean-up**

Curb & lawn clean-up – got through 80% of town prior to storm, will finish other 20% this week, and then have to make second pass due to storm

Curb installation & lawn restoration – will start soon

**iv. Sweeping**

Starting Monday – approximately 2 months

Center of Southington & Plantsville – swept weekly

**e. Parks Department – Report given by Mrs. Turnquist**

**i. Memorial Pool**

Highway doing drainage installation next week

Millennium has about 3 weeks of work left on the splash pad (underground mostly done)

Pool scheduled to open June 24th

**ii. General Maintenance**

Spring clean-up – field work, striping, open restrooms, etc.

**f. Engineering – Report given by Mr. Hayden**

**i. West Center Street Ext. Bridge**

Temporary Span Poles are installed. Steel shop drawings have been approved.

**ii. Spring Street Bridge RFQ**

Notices sent to all Spring Street residents and businesses. Press Release sent to area legislators. Legal Notice to be published 4/6/2017, Proposals due 5/12/2017.

**iii. 427 Pleasant Street, 472 Berlin Street demo update**

427 Pleasant Street demo scheduled to begin week of 4/10/17. 752 Berlin Street to follow. Mr. Palmieri asked that the demo contractor be instructed to avoid using Pleasant Street during times when busses and parents are dropping off and picking up children.

**iv. On Call Construction Crew bid recommendation to approve to Town Council**

12 bids were received. Bid results were provided to the members along with this year's recommended assignments. Mr. Hayden stated that the low bidder for each work assignment was calculated using the bid prices and the estimated quantities for each item. This year's work will utilize 4 bidders but that will likely vary from year to year depending on the size and scope of work required in the future. Therefore Mr. Hayden requested that all 12 bidders be forwarded to Council for approval in order to ensure the Town is getting the lowest price for all work. Mr. Hayden requested that the Committee return a favorable recommendation for approval to the Town Council. Motion for favorable recommendation to approve all 12 bidders made by Mr. Pocock, seconded by Chief Daly. 4-0 approve.

**g. Water Department – No report. The Chairman requested that Mr. Hayden email Mr. Rogers for an update on the Mill Street water tanks and mono pole and email to the Committee.**

**h. Other - None**

**i. Members - None**

**j. Public – Art Cyr 105 Berlin Avenue asked when the Curtiss /Hart Street Intersection Trail Extension project would be constructed. Chairman Lombardi stated this would be addressed under Old Business.**

**4. Old Business –The Council approved the Curtiss /Hart Street Intersection Trail Extension project at their March 13, 2017 meeting subject to the availability of LOCIP funds. The LOCIP funds are currently frozen by the Governor. When the Town is notified the funds are unfrozen the project will proceed.**

**5. New Business – None.**

**6. Adjournment Motion to adjourn made by Mr. Pocock, Seconded by Chief Daly. 4-0 approve. Meeting adjourned at 5:16 p.m.**

Respectfully submitted by Keith Hayden P.E. Director of Public Works.