

**Town of Southington
Public Works Committee**

Committee Members:

John Barry, Chair *Present*
 Dawn Miceli, Vice Chair *Present*
 Tom Lombardi *Present*
 Ed Pocock Jr. *Present*
 Susan Zoni *Present*
 Chief Jack Daly *Present*
 Bill Casarella, Acting Water Department Superintendent *Present*
 Keith Hayden, ex-officio *Present*
 Annette Turnquist, ex-officio *Present*

Contact Person:

Keith Hayden, Director of Public Works
 860.276.6231
haydenk@southington.org

MINUTES

December 6, 2017 – 4:30 p.m.
 Town Council Chambers, Town Hall

1. Call to Order – Quorum *The meeting was called to order at 4:32 pm*
2. Approval of Minutes *Mr. Pocock made a motion to approve the minutes. Seconded by Chief Daly. Approved 2-0-5 Mr. Barry, Mrs. Miceli, Mr. Lombardi, Mrs. Zoni, and Mr. Casarella abstained.*
3. Communications
 - a. Reports on Ongoing Operations/Special Notices *None*
 - b. Police Department *The Chief reported that they performed a speed study on Ferncliff as a result of a resident complaint. The speeds varied from 5-46 mph with an average speed of 24 mph. Ferncliff will be added to the rotation for radar speed checks. Lt. Elliot will follow up.*
 - c. Bulky Waste Transfer Station *The 2018 transfer station schedule is attached to these minutes. The following is a record of the number of vehicles visiting the transfer station.*

DATE	VEHICLES
7/1/17	589
7/8/17	561
7/15/17	617
7/22/17	488
7/29/17	548
8/5/17	424
8/12/17	532
8/19/17	613
8/26/17	701
9/9/17	609
9/16/17	440
9/23/17	519
9/30/17	357
10/7/17	595
10/14/17	538
10/21/17	469
10/28/17	566
11/4/17	495
11/18/17	710
12/2/17	638

- d. Highway Department
 - i. Leaf Collection *Currently on our 2nd pass of Zone 1. As of right now, tonnage is down from last year resulting in less overtime. Used fewer trucks this year due to mechanical breakdowns. Will have numbers next month.*
 - ii. Snow Operations *Routes have been determined. Award letters have been sent out. Making sure we have all the insurance certificates.*
 - iii. General Maintenance *Not much to report due to leaf season.*
- e. Parks Department
 - i. Splash Pad – additional features *Dave Lepreay has funds to potentially purchase a few additional features.*
 - ii. Recreation Park - door replacement *Once leaf season over, will be replacing 5 doors at Rec Park pool house. In-house to keep costs down.*
 - iii. Christmas Setup *Karabin Farms supplied wreaths & pine roping this year. They gave us an excellent price and were wonderful to work with. Christmas trees came from Volunteer Fire Co #2 – also gave us a good price. Setup for White Christmas in the Community went smoothly.*
 - iv. General Maintenance *Winterized buildings & irrigation in parks.*
 - v. Memorial Park Ice Rink *HC ramp built, gate being widened mid to end of next week, lights and timer were installed, Record Journal article did not accurately reflect what Gabe said, suggested hours 8 am – 9 pm Sun – Thurs and 8 am – 10 pm Fri – Sat (same as last year)*
- f. Engineering
 - i. West Center Street Ext. Bridge *Paving and guiderail completed. Next 2 weeks contractor will install asphaltic bridge joints, bridge rail, line striping, and riprap leak-offs. The contractor will demobilize and return in the Spring to finish loam and seeding.*
 - ii. Spring Street Bridge *Signed Town/Consultant agreement for the \$364,400 negotiated design fee has been forwarded to the DOT. Currently waiting for the PAL (Payment Authorization Letter) which will be forwarded once the funding is approved. Expected in approximately 2 weeks. Then a notice to proceed will be issued to AECOM.*
 - iii. Jude Lane/West Street Intersection Improvement *Met with AECOM, CRCOG and BETA Group to discuss the 90% review comments. Beta and AECOM will work together to resolve comments. AECOM to revise plans accordingly. OSTA has received the traffic signal plan and will begin its review. Property maps complete and sent to DOT. DOT to title search properties. The design of this project is funded with LoCIP funds and the construction is funded with LOTCIP funds.*
 - iv. Trail Lazy Lane to TL *The DOT is now requiring a 106 Archeological review of the entire route. BL has developed a scope of services for review and negotiation. We have received the DOT's 35% review comments. BL will revise the plans after the PD Public Info meeting scheduled for January 24th at 6pm. Letters will be sent to all abutters informing them of the meeting.*
 - v. UG Tank Removal *The 2000 gal. #2 fuel oil tank removed from Firehouse #5 without issues. Fire HQ pumps removed 12/5/2017, tank removed 12/6/2017. Samples taken to be analyzed.*
 - vi. Curtiss/Hart temporary trail connection, LoCIP funding, construction schedule. *Submitted application for \$350,000 LoCIP Funds. The Town has \$430, 809 available for use according to OPM. Construction is tentatively scheduled for spring '18. We have requested a construction schedule from Laviero.*
- g. Water Department *Fred Rogers has left for a job in Torrington. SWD is currently searching for a replacement. SWD just finished the eastside pressure zone. They*

- are looking at options for the Mill Street water tanks; painting existing tanks vs replacing with concrete.*
- h. Other Nothing to report*
 - i. Members Nothing to report*
 - j. Public – No Public*
- 4. Old Business - None*
 - 5. New Business*
 - i. Adoption of 2018 meeting schedule Motion to approve made by Mr. Lombardi, Second Mrs. Miceli. 7-0 approved*
 - 6. Adjournment The meeting was adjourned at 5:45 pm.*

Respectfully Submitted

Keith Hayden.

Town of Southington Public Works Committee
2018 Meeting Schedule (proposed)
Meetings are held in Council Chambers at 4:30 pm

January 3, 2018
February 7, 2018
March 7, 2018
April 4, 2018
May 2, 2018
June 6, 2018
July 5, 2018
August 1, 2018
September 5, 2018
October 3, 2018
November 7, 2018
December 5, 2018

TOWN OF SOUTHLINGTON BULKY WASTE TRANSFER STATION
Hours of Operation for 2018

The Bulky Waste Transfer Station will be **OPEN** on the following Saturdays, weather-permitting:

January 6, & 20	8:00 a.m. – 3:00 p.m.
February 3, & 17	8:00 a.m. – 3:00 p.m.
March 3, & 17	8:00 a.m. – 3:00 p.m.
April 7, 14, 21, & 28	8:00 a.m. – 3:00 p.m.
May 5, 12, & 19	8:00 a.m. – 3:00 p.m.
June 2, 9, 16, 23, & 30	8:00 a.m. – 3:00 p.m.
July 7, 14, 21, & 28	8:00 a.m. – 3:00 p.m.
August 4, 11, 18, & 25	8:00 a.m. – 3:00 p.m.
September 8, 15, 22, & 29	8:00 a.m. – 3:00 p.m.
October 6, 13, 20, & 27	8:00 a.m. – 3:00 p.m.
November 3, & 17	8:00 a.m. – 3:00 p.m.
December 1, & 15	8:00 a.m. – 3:00 p.m.