

**Town of Southington  
Public Works Committee**

*Committee Members:*

John Barry, Chair	Present	
Dawn Miceli, Vice Chair	Present	
Tom Lombardi	Present	
Ed Pocock Jr.	Present	
Susan Zoni	Present	
Chief Jack Daly	Present	
Bill Casarella, Water Department Superintendent ex-officio		Present
James Grappone for Keith Hayden, ex-officio		Present
Annette Turnquist, ex-officio	Present	
Mark Sciota, Town Manager	Present	

*Contact Person:*

Keith Hayden, Director of Public Works  
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**SPECIAL MEETING MINUTES**

Thursday September 6, 2018 – 4:00 p.m.  
Town Council Chambers, Town Hall

1. Call to Order – The meeting was called to order at 4:02. A quorum was established.
2. Approval of Minutes - Ms. Zoni requested a change to reflect the correct spelling of her last name on the first page under Condition three. The amended minutes were approved Zoni/Daly 3-0-2 Mr. Daly and Mr. Lombardi abstained.

5.ii. The chairman rearranged the order of the agenda and recognized Dominic Bernard of Scout Troup 32 who requested permission to install a bike rack on a processed gravel pad for up to seven bikes at Panthorn Park as his Eagle Scout project. The location is on the north side of the park driveway west of the tennis courts. The matter already received approval of the Park's Board. The members felt the location was good but felt staff should approve the final location when the plan is submitted for a zoning permit. Mr. Bernard hopes to complete the project in October prior to the November 10, 2018 deadline. Action will be taken up later on the agenda.

3. Communications
  - a. Reports on Ongoing Operations/Special Notices - None
  - b. Police Department – The Chief stated that the department is very busy investigating traffic issues throughout town.
  - c. Bulky Waste Transfer Station – Closed last weekend due to Labor Day. Activity was slow (as expected) through August – 550-650 vehicles.
  - d. Highway Department
    - i. Road Projects
      - a. Leveling overlays  
Complete
      - b. Ultra-thin bonded overlays  
The work is tentatively pushed from September to early October due to rain. Ms. Turnquest is hopeful that the work will now have to wait until spring, but it is possible since the application may be temperature dependent.
    - ii. Highway Garage Fuel Tanks and Fuel Island  
Tank delayed until mid-September. The Contractor (Kropp Environmental) has done some site work. If the project is delayed, the Town has a backup plan with Travel Center on Meriden Waterbury Turnpike.

- iii. General Maintenance  
Highway performed site work for the Town Hall generator project, emergency CB repairs, CB cleaning, roadside mowing, etc.
  - iv. Calendar House Solar – Titan Energy Presentation  
Adam Teff, General Manager of Titan Energy was present and gave some background on the town-wide energy saving projects. He reviewed five solar proposals for roof mounted solar panels at the Calendar House. Mr. Teff evaluated each proposal by project scope, energy production, construction schedule, O&M costs, and estimated financial benefit. Ms. Turnquist submitted her recommendation packet to Mr. Barry outlining the selection of Greenskies Renewable Energy, LLC. Mr. Barry inquired about documentation regarding the glare from the solar panels. A motion was made to table to allow more time for the members to review the material (Miceli/Pocock).
  - v. Leaf Bids - Recommendation  
Bids were received for Vac-Alls with operators, Vac-Alls without operators, and temporary labor for this year's leaf pickup. All bidders have assisted the Highway/Parks Department with leaf pickup in previous years. There have been no major issues with their services, and their work has been satisfactory. Vendors will be used in order of low to high bid. Ms. Turnquist recommends that all bids be accepted to account for equipment breakdowns and other issues. The pick-up schedule will be posted on the website.
- e. Parks Department
- i. Town Green Electrical  
Complete; Building Department punchlist items addressed, being re-inspected tomorrow. Black post sleeves scheduled to arrive Sept 13th – and will install before Apple Harvest Festival.
  - ii. General Maintenance  
Performing mowing, line striping, trimming, etc. Memorial pool is closed; last weekend for Rec Park.
- f. Engineering
- i. Trail Lazy Lane to TL BL's manhour proposal was rejected outright by the DOT. BL was directed to revise the scope to eliminate some of the hydraulic studies on the stone arch bridge since the configuration will not change under this project. BL resubmitted a new manhour proposal according to the revised scope which is currently under review by the DOT and VHB.
  - ii. Downtown Paver Repairs Both phase 1 & 2 are complete. We are currently well under the budgeted figure of \$100,000 by approximately \$25,000. The Contractor has moved onto Phase 3. We expect that we will complete all three phases under the budget allocated for phase 1 & 2
  - iii. JW Municipal Center Lower Level Parking Lot – Final paving last Friday. Started topsoil on 9/5 and the entire lot is expected to be completed by Friday, 9/7.
  - iv. Plantsville Safety Improvements – Mr. Frank Dawidowicz, of Weston & Sampson Engineers updated the members on the project leading to the Town obtaining a \$2.49 million LOTCIP grant. The safety component of the project was reviewed – to eliminate on-street parking and provide more off-street municipal lots in the area. Per Chief Daly cars cannot legally park 25-feet from an intersection. The project would also improve the sight line exiting Summer

Street. Ms. Miceli stated that this is a very important project to the community and she wants design options presented to the Plantsville business owners and Association for this project. Different branding options than downtown for benches and other amenities were also mentioned.

- v. On-call Installation and Repair Sidewalk Bid Recommendation – A total of six bids were received. This is a multi- year contract and the Town has sufficient funds to be utilized out of the Capital Sidewalk Repair Line Item. Staff is recommending that the Town Council award **Part 1 – Sidewalk Repair** contract to the lowest qualified bidder, Valentine Construction LLC, of Plantsville, CT. and award **Part 2 – Paver Reset / Repair / Replacement** contract to the lowest qualified bidder, William Laydon Construction, of North Haven. Both contractors have worked on successful Town projects.

g. Water Department

Mr. Casarella reported that he is working with Ms. Portelinha on the two bonded projects – Mill Street Tank and Well 2A. He reviewed the recent leaks on Queen Street and West Street, from bridge to Curtiss Street, and said there is good communication with Town departments on these matters. Queen Street work is repaired; however, night work will be necessary to repair the Curtiss Street leak. An Everbridge notification will be phoned into those who will be affected.

- h. Other  
None

- i. Members  
None

- j. Public  
None

- 4. Old Business  
None

5. New Business

- i. Fountain Update – Paul Chaplinsky updated the members on the history of the fountain and the design status. The proposed fountain would be self-contained and he is working with Town staff to confirm the fountain depth and utility connections. The electrical supply on the green needs to be upgraded. Mr. Chaplinsky stated he is still looking for more donations and volunteers to make the project come to fruition. The members were concerned about the fountain aesthetics and expressed the need for minimal maintenance. Mr. Chiplinsky will update the committee in the spring.

6. Action Items

- i. Plantsville Safety Improvement Project  
Motion to approve Weston & Sampson’s design fee of \$150,000, which is currently budgeted in the Capital Account. Motion was unanimously approved (Zoni/Miceli).
- ii. On-Call Sidewalk Installation & Repair Contract  
Motion to approve the On-Call Sidewalk Installation & Repair Contract for **Part 1 – Sidewalk Repair** contract to the lowest qualified bidder, Valentine Construction LLC, of Plantsville, CT. and award **Part 2 – Paver Reset / Repair /**

**Replacement** contract to the lowest qualified bidder, William Laydon Construction, of North Haven. Motion was unanimously approved (Miceli/Lombardi).

iii. Leaf Bid Recommendation

Motion to approve the Leaf bids as presented by staff. Motion was unanimously approved (Miceli/Lombardi).

iv. Motion to approve the Eagle Scout project for a new bike rack at Panthorn Park with Town staff to oversee location. Motion was unanimously approved (Lombardi/Zoni).

7. Adjournment - The meeting was adjourned at 6:12 pm.