

**MINUTES OF THE BOARD OF WATER COMMISSIONERS MEETING**  
**Thursday, October 4, 2012**

A meeting of the Board of Water Commissioners was held on Thursday, October 4, 2012 in the Department Offices at 605 West Queen Street, Southington, Connecticut. A recording of this meeting can be found on tape #597.

PRESENT: President Erik Semmel, Vice President Robert Berkmoes, Secretary/Treasurer Michael Domian, Commissioners Thomas Murphy and Gregory Klimaszewski, Superintendant Frederick Rogers and stenographer Janice Eisenhauer.

**1. CALL TO ORDER** President Erik Semmel called the meeting to order at 6:00 P.M.

**2. Approval of minutes of September 6, 2012 Board meeting and September 12, 2012 Special Board meeting.** Commissioner Klimaszewski made a motion to approve the minutes of the September 6, 2012 Board meeting as presented. Commissioner Murphy seconded his motion. The motion passed on a voice vote. Commissioner Klimaszewski made a motion to accept the minutes of the September 12, 2012 Special Board meeting as presented. Commissioner Murphy seconded his motion and it passed on a voice vote.

**3. Communications**

a.) Communications from the Public

Art Cyr, 103 Berlin Avenue addressed the Board. He presented a detailed account of his personal project to raise public awareness in regard to the maintenance of private fire hydrants. He is pleased with the pertinent discussion around town and cited a few specific cases.

b.) Communications from Administration

Superintendent Rogers reported on a letter from Public Health and explained the situation to the Board.

The CERC team is requesting a storage place on the Water Department grounds for a small trailer. There was some discussion. Consensus of the Board was positive.

There is a request to put an ice skating rink at Well 1A. The highway department will install it. Superintendent Rogers explained the apparatus to be used. There will be minimal penetration of the ground surface. Following some discussion, consensus of the Board was positive. Superintendent Rogers will look into this.

c.) Communications from Board Members

Commissioner Klimaszewski asked about the November meeting date. It was decided to add this to this agenda.

**4. New Business**

a.) Fire line leak, Northeastern Shaped Wire Co., 411 North Street

Following some discussion regarding the request for relief of the expense of repairing a fire line leak in the road at 411 North Main Street, the Commissioners agreed this being an isolated incident and in the Town right-of-way, the Water Department should assume the cost of this repair. Commissioner Murphy made a motion that the Water Department assumes the responsibility of the cost of this repair, without precedent. His motion was seconded by Commissioner Domian and it passed on a voice vote. Any insurance coverage will be pursued in the interest of the Water Department. Commissioner Murphy commented that the fee required for tap of a water main needs adjustment to reflect the cost of such eventualities.

b.) 2012 SWD Christmas Party

Superintendent Rogers spoke to the Board about the traditional annual Christmas party. The Board members agreed to provide an allowance of not more than \$500 for this purpose.

c.) Proposed service for C&R Freedom Enterprises, LLC, 196 Clark Street

Superintendent Rogers presented the project and site plan. The plan meets department rules and regulations. Following a question and answer discussion, a motion was made by Commissioner Klimaszewski to accept the project as proposed for C&R Freedom Enterprises LLC at 196 Clark Street. His motion was seconded by Commissioner Berkmoes. It passed on a voice vote. Commissioner Murphy asked Superintendent Rogers notify the owner in writing that the Board has some concerns about the age of the main that currently serves the property. This would be a department recommendation only that the water main be evaluated.

d.) November Board Meeting date

The November Board meeting will be held in the department offices on November 8, 2012 at 6:00 PM. Motion made by Commissioner Klimaszewski, seconded by Commissioner Berkmoes and it passed on a voice vote.

## 5. Financial Matters

a.) Review of Water Billings and Outstanding Jobbing Bills & Apprval of Invoices

Superintendent Rogers presents the financial reports. He notes that the official audit is near completion and should be available next month. Rogers also pointed out the enhanced financial reports. Commissioner Domian made a motion to accept the invoices listed for payment. Superintendent Rogers noted that there are no outstanding jobbing bills now. He complimented Ann Marie Anop Office Supervisor, who "does a great job."

b.) Water Service Line Protection Plan

A hard-copy monthly report is presented to the Board. Superintendent Rogers entertained questions from the Board.

## 6. Committee Reports

a.) Executive Committee

No meeting

b.) Infrastructure Committee

The infrastructure committee will meet at the department offices on November 1 at 5:00 PM.

Superintendent Rogers reported on the projects for this season. Bellevue is nearly complete. There will be some work done on Greeley Ave before the season ends. The completion of Greeley Avenue water main is scheduled for spring, 2013.

c.) Policy and Procedures Committee

No report. Superintendent Rogers spoke to scheduling a committee meeting.

## 7. OLD BUSINESS

a.) 2006 Water Supply Plan

This is complete and in the review process with the state DPH.

b.) Assistant Superintendent Position

Commissioner Berkmoes made a motion to allow Superintendent Rogers to make an offer of employment to the Assistant Superintendent candidate. Commissioner Domian seconded the motion and it passed unanimously.

c.) Department of Energy and Environmental Protection (DEEP) Reservoir Dam Inspection

The DEEP has accepted the department's plan for restoration of a ATV deterrent wall near the spillway at reservoir #2.

d.) Financial Planning

No report.

e.) Fire hydrants on private water mains.

Superintendent Rogers reports that the department has had several calls interested in having private hydrants serviced.

f.) Mariondale Storage Tank Replacement Project

Superintendent Rogers reports that the contractor has completed his work and staff will finish up. Parking lot work is remaining.

g.) Water Capital Improvement Plan.

A hard-copy progress report is presented for the perusal of the Board. Rogers reports Tighe & Bond very responsive and he is happy with their performance. He anticipates a full report sometime in November.

h.) Water Rates

No report

i.) Generator transfer switch, 605 West Queen Street Administration building

Superintendent Rogers reported the parts are ordered that he anticipates this work start by the end of October.

**8. Executive Session Anticipated for Personnel and Negotiation Matters.** Commissioner Klimaszewski called for adjournment to Executive Session barring the public and press, but including Superintendent Rogers and Donald Iannicelli, P. E. of GeoInsight at 7:26 PM. His motion was seconded by Commissioner Berkmoes and passed on a voice vote.

Commissioner Domian made a motion to adjourn the meeting. Commissioner Berkmoes seconded the motion and it passed unanimously.

The meeting adjourned at 10:02 P.M.

Attest: \_\_\_\_\_  
Michael S. Domian, Secretary & Treasurer