

**BOARD OF WATER COMMISSIONERS
REGULAR MEETING
THURSDAY, JANUARY 9, 2014**

The regular meeting of the Board of Water Commissioners was held in the department administrative offices, 605 West Queen Street, Southington, Connecticut on Thursday, January 9, 2014. A recording of the meeting can be found on file tape #616.

1. CALL TO ORDER The meeting was called to order by President Robert Berkmoes at 6:02 P.M. A quorum was determined.

Present: President Robert Berkmoes, Vice President Michael Domian, Secretary & Treasurer Thomas Murphy, Commissioners Gregory Klimaszewski and Erik Semmel, Superintendent Frederick Rogers, Assistant Superintendent William Casarella, Office Supervisor Ann Marie Anop and stenographer Janice Eisenhauer.

2. Approval of minutes of December 10, 2013 board meeting. Commissioner Klimaszewski made a motion of accept the minutes of the December 10, 2013 meeting as presented. His motion was seconded by Commissioner Domian. The motion passed on a voice vote.

3. Communications

a.) Communications from the Public

None

b.) Communications from Administration

None

c.) Communications from Board Members

Commissioner Semmel addressed the Board about purchasing a GPS system to be used in the trucks for maintenance monitoring of the vehicle. The town is presently considering such a system. This was discussed at some length. Consensus of the Board was to pursue an investigation into such a purchase. President Berkmoes spoke in favor, citing cost-saving opportunities and increased efficiency.

4. New Business

a.) 8 unit industrial building, 357 Captain Lewis Driver, Owner/Developer: Nick Robertson, Engineer: Kratzert Jones & Associates

Superintendent Rogers presented the site plan. This project has been reviewed before. Staff has confirmed that the property has ledge (rock) in the ground, in the area of the proposed water service. This plan calls for one main directly into one utility room with one meter instead of individual services. The owner of the building will be responsible for the water charge. The plan complies with the design regulations of the water department. There was some discussion about number of taps and precedent. Commissioner Domian made a motion to approve this site plan as proposed on a non-precedential bases siting the cost of excavation to remove the ledge is cost prohibitive. Commissioner Klimaszewski seconded his motion. The motion passed without dissent.

b.) Proposed 5,184 sq.ft. 6 bay building, 120 Industrial Drive, Owner/Developer: Steven Masotti, Masotti Electric, 277 Captain Lewis Drive, Southington, CT Engineer: Kratzert, Jones & Associates, Inc.

Superintendent Rogers presented the site plan. As proposed the plan meets department specs and regulations. Commissioner Semmel made a motion to approve this plan as proposed. The motion was seconded by Commissioner Domian. The motion passed on a voice vote, without dissent.

c.) Greenwood Park Estates, Phase 2, Greenwood Park Road (Extension), Proposed 8" main extension for 4 new lots, new service for 1 existing home (117 Crescent Avenue). Developer: James Gugliotti, Engineer: Kratzert, Jones & Associates, Inc.

Superintendent Rogers presented the site plan and highlighted the topography. The plan meets department regulations. Commissioner Domian made a motion to accept this plan as proposed. His motion was seconded by Commissioner Klimaszewski. The motion passed on a voice vote, without dissent.

d.) Meter Reading/Radio Read System

Superintendent Rogers reports on a beginning the planning to purchase an updated meter-reading system. President Berkmoes suggests that this begin with the Infrastructure Committee. Commissioner Klilmaszewski had a few preliminary questions.

e.) Board Room Projector

Assistant Superintendent Casarella presented, hard-copy, two different exploratory proposals and quotes to the Board for purchase and installation of an appropriate visual aid system for the board room. There was some discussion about options. Ultimately, the Board decided to come to a decision regarding exactly what equipment will be purchased and then all vendors will be allowed to quote.

f.) Fire Connection Charge – Prosperity Park Condominiums (30 Prosperity Court)

Superintendent Rogers presented a map of the property, and explained the problem. After a lengthy discussion, the Board deferred this to be discussed at Executive Session.

5. Financial Matters

a.) Review of Water Billings & Outstanding Jobbing Bills & approval of Invoices

Commissioner Murphy made a motion to approve the invoices for payment as presented, the jobbing bills and the water billings. Commissioner Domian seconded his motion and it passed on a voice vote. Superintendent Rogers discussed the jobbing bill listed as Mt. Vernon Rd. There was a long discussion about this.

Office Supervisor, Ann Marie Anop requested permission to write off the charge to Travis Richardson for a damaged fire hydrant in the amount of \$9018.67. A motion was made by Commissioner Domian and seconded by Commissioner Klimaszewski. The motion passed on a voice vote. None opposed.

Commissioner Klimaszewski suggested that interest can be collected on lien accounts. Ms. Anop will investigate.

b.) Water Service Line Protection Plan

There was some discussion about sun setting of the commercial portion of this program.

c.) Review of Financial Statements

Ms. Anop answered questions from the commissioners. All board members appreciated the convenience of having the financial reports--complete for the previous month --for perusal, before the board meeting. Ms. Anop applauded the office staff for doing a great job of getting the data entered in time this month. Staff is working hard to improve the reporting process. She did explain that having the meeting one week later in the month provided an advantage this time. Several commissioners felt that this convenience would warrant a discussion about changing the regular meetings to the second week of the month. The Board extended their gratitude to the staff for this effort, individually and collectively.

6. Committee Reports

a.) Executive Committee

No report.

b.) Infrastructure Committee

Commissioner Murphy reports. There is a meeting scheduled for January 16. Superintendent Rogers reported on the projects in process: South Center St., the Newell St Bridge crossing and the continuing maintenance work. Rating and ranking of the engineering proposals is nearly complete.

c.) Policy and Procedures Committee

Superintendent Rogers will contact Chairwoman Santa Maria about setting a date for a meeting. There are several issues that need attention.

7. Old Business

a.) Ferguson Group, LLC

Superintendent Rogers reports that there is nothing new forthcoming from Ferguson Group. Following a short discussion, Commissioner Klilmaszewski made a motion to terminate this contract. His motion was seconded by Commissioner Murphy. The motion passed on a voice vote without dissent. President Berkmoes remarked that it would be wise to stay in touch with the Congressmen. Outlook is bleak.

b.) 2012-2013 Audit

*This item was discussed out-of-order earlier on the agenda, with permission from the Board. Scott Burleigh presented the audit package to each Board member. He gave an overview of the report and spoke about the Statement of Net Position for the fiscal year ending June 30, 2012. He explained each section. Financial statements were discussed in some detail. He pointed out the presence of information that is required by law. Questions were entertained from Board members. Debt service schedule was discussed. The auditor reported that he found everything in good order, with no problems or discrepancies.

c.) Reservoir #3 Dredging

Superintendent Rogers reports on the dredging and evaluation of Reservoir #3. There is no good data on the original design of the area which makes the work difficult. He explained the ongoing process to the Board. There will be conservation issues to be addressed.

d.) Financing Capital Projects

Superintendent Rogers reports that the town bonding is in place and should be complete within the month.

8. Executive Session Anticipated for Personnel and Negotiation Matters a motion was made by Commissioner Semmel to adjourn to Executive Session at 7:50 P.M. barring the public and the press, including Superintendent Rogers and Assistant Superintendent Casarella. The motion was seconded by Commissioner Domian and passed unanimously.

Adjournment

Commissioner Klimaszewski made a motion to adjourn the meeting. Commissioner Domian seconded the motion and it passed unanimously.

The meeting adjourned at 8:00 P.M.

Attest: _____
Thomas J. Murphy, Secretary & Treasurer