

BOARD OF WATER COMMISSIONERS REGULAR MEETING
Thursday, February 6, 2014

There was a regular meeting of the Board of Water Commissioners held in the department administrative offices, 605 West Queen Street, Southington, Connecticut on Thursday February 6, 2014. A recording of this meeting can be found on file tape #617.

1. CALL TO ORDER The meeting was called to order by President, Robert Berkmoes at 6:05 PM. A quorum is determined.

Present: Robert Berkmoes, President, Michael Domian, Vice President, Thomas Murphy, Secretary/Treasurer, Commissioner Angelina Santa Maria, Frederick Rogers, Superintendent, William Casarella, Assistant Superintendent and Janice Eisenhauer, stenographer. Commissioner Klilmaszewski arrived later.

2. Approval of minutes of January 9, 2014 Board meeting. Commissioner Santa Maria made a motion to accept the minutes of the January 9, 2014 as presented. Commissioner Murphy seconded her motion. It passed on a voice vote.

3. Communications

a.) Communications from the Public

Arthur Cyr, 103 Berlin Ave spoke to the Board about a massive revision of sewer rates that was discussed at the Town Council meeting. He is concerned about the effect on the water department, since metered water usage is the criteria for sewer rates.

b.) Communications from Administration

None

c.) Communications from Board Members

None

4. New Business

a.) Proposed 5,184 sq.ft.6 bay building, 120 Industrial Drive, Owner/Developer: Steven Masotti, Masotti Electric, and 277 Captain Lewis Drive, Southington, CT Engineer: Kratzert, Jones & Associates, Inc.

Superintendent Rogers presented the site plan. He noted that this project has been before the Board before. Excavation has revealed that this lot, having been previously approved for commercial use has been stubbed in with a 2" main. He is asking the Board to approve the use of the main in place on the property and reviews with the commissioners the planned use of the new building. The owner will provide a utility room for the water meter. Commissioner Domian made a motion to approve the use of the 2" tap at Industrial Drive. Commissioner Santa Maria seconded his motion. The motion passed without dissent.

b.)East Gate Meadows Estates (extension of Steeplechase Drive) 20 lot subdivision, extension of 8" water main – Developer: Blocher Family Realty, LLC. Engineer: Harry E Cole & Son

Superintendent Rogers presents the site plan. This project is straightforward. The question revolves around the possibility of asking for an easement to be used to create a system loop, of sorts, to Sunset Ridge. This would be quite a challenging project since there are wetlands and stream involved, but the reality remains that at some time in the future the water department may consider this. There was considerable discussion. Commissioner Murphy offered some suggests about placement of the hydrants. Ultimately Commissioner Domian made a motion to accept this project as recommended by Superintendent Rogers with the easement, as described, with a stubbed line. Commissioner Santa Maria seconded his motion. The motion passed without dissent.

c.)Board Room Projector

Assistant Superintendent Casarella reported. He has a quote considerably more inexpensive than previously discussed. After discussion, the commissioners were of the consensus that they wish to move ahead on this. Commissioner Murphy made a motion to authorize staff to spend no more than \$6000 and move forward with this project. Casarella will connect with the town's IT person before a final decision is made.

d.)Meter Radio Read Cost Adjustment

Assistant Superintendent Casarella reports on the search to purchase state of the art radio meter readers. He explained in some detail the technology available. New equipment does mean that jobbing costs must be increased. Rates were discussed. Superintendent Rogers commented on Casarella's research, responsible comments and agrees with recommendation to bring fees in line with cost of equipment. Commissioner Murphy made a motion to increase installation fees for new meter installations as outlined by staff. His motion was seconded by Commissioner Domian. It passed on a voice vote, unanimously.

5. Financial Matters

a.) Review of Water Billings & Outstanding Jobbing Bills & Approval of Invoices

After review, Commissioner Santa Maria made a motion to accept invoices as presented for payment, jobbing bills and water billings and that the Mt. Vernon jobbing bill be reduced to reflect net cost and then written off. Her motion was seconded by Commissioner Murphy. There was some discussion. Superintendent Rogers spoke briefly on the jobbing bill listed as Mt. Vernon/ Southington Dept. of Engineering. There is no written agreement in place that the town is responsible for the cost of the work being done at Mr. Vernon Rd. Apparently, this arrangement was brokered by the previous superintendent who agreed that the water department would stand the cost of this project. Therefore, Rogers suggests that a net \$5331.56 be written off our jobbing bills. Commissioner Klimaszewski asks that the reduction be reflected before the write off. The motion passed on a voice vote, without dissent.

- Commissioner Santa Maria called for a brief recess at 6:55 P.M.
- The meeting resumed at 6:58 P.M.

b.) Water Service Line Protection Plan.

The report was presented hard-copy to the Board for perusal. Residential is growing. Superintendent Rogers spoke with the Board about purchasing additional brochures. Consensus of the Board was to authorize staff to edit the water service protection brochure.

c.) Review of Financial Statements

Superintendent Rogers spoke about the financial reports. Commissioner Klimaszewski asked about moving the meeting one week later in the month to accommodate more complete reporting of each month. This was received positively. It was decided to discuss this again at the next meeting.

6. Committee Reports

a.) Executive Committee

None

b.) Infrastructure Committee

Superintendent Rogers reported in detail on the water main projects upcoming.

c.) Policy and Procedures Committee

No report.

7. Old Business

a.) Reservoir #3 Dredging

Superintendent Rogers reported on the dredging at Reservoir #3.

b.) Financing Capital Projects

Superintendent Rogers reported that the bond funding has been received and deposited. Amortization schedules are being produced. All Board members will receive a copy of this.

8. Executive Session Anticipated for Personnel and Negotiation Matters.

A motion was made by Commissioner Klimaszewski to adjourn to Executive Session at 7:22 PM., barring the public and the press, including Superintendent Rogers and Assistant Superintendent Casarella. Commissioner Domian seconded the motion and it passed unanimously.

Adjournment

Commissioner Murphy made a motion to adjourn the meeting. Commissioner Klimaszewski seconded the motion and it passed unanimously.

The meeting adjourned at 9:00 P.M.

Attest: _____
Thomas J. Murphy, Secretary & Treasurer