

DRAFT
BOARD OF WATER COMMISSIONERS REGULAR MEETING
Thursday, July 10, 2014

There was a regular meeting of the Board of Water Commissioners held in the department administration offices, 605 West Queen Street, Southington, Connecticut on Thursday July 10, 2014. A recording of this meeting can be found on file tape #626.

- 1. CALL TO ORDER** The meeting was called to order by President, Robert Berkmoes at 6:14 P.M.
A quorum is determined by the President. President Berkmoes called the roll.

PRESENT: President Robert Berkmoes, Vice President Thomas Murphy and Commissioners Gregory Klimaszewski and Angelina Santa Maria, Superintendent Frederick Rogers, Assistant Superintendent William Casarella, and stenographer Janice Eisenhauer.

- 2. Approval of minutes of June 12, 2014 meeting.** Superintendent Rogers apprised the Board that the draft minutes had been reviewed and revised by staff and minor correction made. Specifically, on page three at section 7, c.) 2014-2015 Budget, a spacing error was corrected on the first line. Ann Anop was corrected to read Ann Anop. Commissioner Santa Maria made a motion to accept the corrected minutes. Her motion was seconded by Commissioner Murphy. It passed on a voice vote. There was one abstention.

3. Communications

a.) Communications from the Public

Brian Teske of 362 Mill St addressed the Board. The water meter at his home had stopped functioning at some point, unknown to him. His issue was a rather strongly-worded letter that he received to notify him of this, and then a non-compliance letter which soon followed that he considered "threatening." He also was concerned about the formula used by the water department to ameliorate the bill. Commissioner Santa Maria reviewed the letters. She apologized to Mr. Teske and assured him that it was not the commissioners' or the department's intention to offend him. She explained that these were standard form letters and she would see that their content be reviewed and revised. She also spoke about the importance of transparency in the water department and acknowledged his angst and the extra effort he made to appear before them. She thanked him for his time and attention to bring his issue to the Board. President Berkmoes reviewed the letters and agreed that they could use some revision. The issue of payment was easily settled, when Mr. Teske was advised what the actual interim bill would amount to.

b.) Communications from Administration

Superintendent Rogers spoke to the Board about an antique filing cabinet in the office and the contents therein. Consensus was to offer this to the Southington Historical Society. Otherwise, it will be moved to a different area in the building.

Superintendent Rogers reports that the newly - hired Maintainer I has started work.

c.) Communications from Board Members

None

4. New Business

a.) Woodard & Curran's Engineering Service Proposal for the Design of Well#2A

b.) Woodard & Curran's Engineering Service Proposal for the Design of Well #7A

Superintendent Rogers presented each project individually while stressing their duality. The plans have had substantial review by staff. He is comfortable with the plans, the scope and design as presented. Project costs were discussed at some length. Commissioner Murphy made a motion to accept Woodard & Curran's Engineering Service for the Designs of Well #2A and Well #7A. His motion was seconded by Commissioner Klimaszewski. It passed on a voice vote, without dissent.

c.) Regulations Review and Updates

Superintendent Rogers reports. The regulations have been under review and some changes have been recommended. He asked that an ad hoc committee be established to finalize this. There was a discussion about the regulations being available on line. President Berkmoes asked that a regulations booklet be supplied to each commissioner for intensive review. Berkmoes suggests that staff finalize their review and comments, and then the Board will discuss it.

d.) St. Thomas/Church, 133 Bristol Street, Extend existing private 8" water main approximately 30' with a 6" fire line extension to serve new addition. Engineer: Harry E Cole & Son, Architect: Associated Architects, LLC

Assistant William Casarella presents the site plan. There were questions from the Board and discussion. Hydrant placement was identified. This is a fire line that will serve an addition to the school on the property. Commissioner Klimaszewski made a motion to accept this project as presented. His motion was seconded by Commissioner Murphy. The motion passed on a voice vote.

5. Financial Matters

a.) Review of Water Billings & Outstanding Jobbing Bills & Approval of Invoices

After review and minimal discussion, Commissioner Santa Maria made a motion to accept the Invoices presented for payment. Her motion was seconded by Commissioner Murphy. The motion passed on a voice vote.

b.) Water Service Line Protection Plan

Commissioner Klimaszewski suggested that the residential and commercial plans be combined. Superintendent Rogers disagreed. The sales brochure is being reviewed for editing.

c.) Review of Financial Statements

Superintendent Rogers directed the attention of the commissioners to a spread sheet provided in their packet, reporting individual cost analysis figures for each department employee.

6. Committee Reports

a.) Executive Committee

No report.

b.) Infrastructure Committee

Superintendent Rogers reports on the many projects currently underway.

c.) Policy and Procedures Committee

No report.

7. Old Business

a.) Reservoir #3 Dredging

The DEEP has approved the plan to drain the reservoir in the fall. There was some discussion about what would be done with the removed material.

b.) Patton Brook Well (New Britain)

The department is presently in negotiations to purchase the Patton Brook Well from New Britain. It is anticipated that this will be completed and closed before summer's end.

8. Executive Session Anticipated for Personnel and Negotiation Matters.

President Berkmoes polled the Board about any issues to be discussed in Executive Session. There were none.

Adjournment

Commissioner Klimaszewski made a motion to adjourn the meeting. Commissioner Murphy seconded the motion and it passed unanimously.

The meeting adjourned at 7:08 P.M.

Attest: _____
Thomas J. Murphy, Secretary & Treasurer

