

BOARD OF WATER COMMISSIONERS REGULAR MEETING

Thursday, November 12, 2015

There was a regular meeting of the Board of Water Commissioners held at the department administrative offices, 605 West Queen Street, Southington, Connecticut on Thursday, November 12, 2015. A recording of this meeting can be found on file tapes # 641 & # 642.

1) CALL TO ORDER: The meeting was called to order at 6:00 pm by President Robert Berkmoes. A quorum was determined by the President.

PRESENT: President Robert Berkmoes, Vice-President Michael Domian, Secretary/Treasurer Thomas Murphy, Commissioners Gregory Klimaszewski, and Erika Pocock, Superintendent Frederick Rogers, Assistant Superintendent William Casarella, Office Supervisor and Recording Secretary, Maria Nason.

1a.) ELECTION OF OFFICERS: President Berkmoes turned the meeting over to Superintendent Frederick Rogers for election purposes. There was a short recess called to allow the commissioners to caucus, after which the meeting was reconvened. Superintendent Rogers called the meeting back to order at 6:10 p.m.

Superintendent Rogers opened the nominations for President. Commissioner Murphy made a motion to nominate Commissioner Domian for President. Commissioner Klimaszewski seconded the motion. There were no further nominations. Nominations for President were closed. There was no discussion. The motion for election was passed unanimously on a voice vote.

President Mike Domian assumes the Chair:

President Domian opened nominations for Vice President. Commissioner Berkmoes made a motion to nominate Commissioner Murphy for Vice-President. Commissioner Klimaszewski seconded the motion. There were no further nominations. Nominations for Vice President were closed. There was no discussion. The motion for election was passed unanimously on a voice vote.

President Domian opened nominations for Secretary/Treasurer. Commissioner Berkmoes made a motion to nominate Commissioner Klimaszewski for Secretary/Treasurer. Commissioner Pocock seconded the motion. There were no further nominations. Nominations for Secretary/Treasurer were closed. There was no discussion. The motion for election was passed unanimously on a voice vote.

2) APPROVAL OF MINUTES FOR OCTOBER 8, 2015 BOARD MEETING:

Commissioner Klimaszewski made a motion to accept the minutes as presented. His motion was

seconded by Commissioner Murphy and was passed by a voice vote. Commissioner Pocock abstained.

3) COMMUNICATIONS:

a.) Communications from the Public

There was no communication from the public.

b.) Communications from Administration

Superintendent Rogers shared with the Board that a thank you note was received from the family of Joe Beharry, whose mother had recently passed away. The employee thanked the Board for their kindness.

c.) Communications from Board Members:

President Domian addressed the Board and thanked Commissioner Berkmoes for his contributions. President Domian stated he looks forward to the continued success of the Board and the Department. He stated that past Commissioner Semmel and Commissioner Santa Maria will be truly missed and welcomed newly elected Commissioner Pocock to the Board.

Commissioner Berkmoes stated he has very much enjoyed serving on the Board and is looking forward to a great next couple years.

4) NEW BUSINESS:

a.) Meeting Schedule for 2016

Superintendent Rogers presented the proposed 2016 meeting schedule. Meetings will be held the second Thursday of each month. Commissioner Klimaszewski made a motion to accept the meeting schedule as presented. The motion was seconded by Commissioner Berkmoes and was passed unanimously by a voice vote.

b.) Water Department Property: 194 Deerbrooke Circle

Superintendent Rogers explained to the Board that a concrete pad for a basketball court is encroaching on Southington Water Department property at 200 Deerbrooke Circle. Mr. and Mrs. Gagliardi of 196 Deerbrooke Circle addressed the Board that at the time the court was installed, they were not aware it was not a part of their property. After meeting with Town Attorney Sciota, Superintendent Rogers recommended the Board allow the basketball court to remain as long as the homeowners name the Southington Water Department on their homeowners insurance. A discussion ensued and the Board directed the Superintendent to

investigate our potential liability. This matter was tabled until the next Board meeting.

5) FINANCIAL MATTERS:

a.) Review of Water Billings & Outstanding Jobbing Bills & Approval of Invoices:

Superintendent Rogers stated that S. Carpenter Construction Co. had paid their outstanding invoice.

Commissioner Murphy made a motion to accept the water billings and outstanding jobbing bills and to approve for payment the invoices as presented. Commissioner Klimaszewski seconded his motion. The motion passed on a voice vote.

b.) Water Service Line Protection Plan:

There were no questions regarding the line protection plans at this time.

c.) Review of Financial Statements:

Office Supervisor Maria Nason discussed the current interest rates the Department is currently receiving on deposited funds. A certificate of deposit rate from United Bank at 1.35% for 13 months was also discussed. A motion to move \$2,000,000 from the United Bank Money Market into the certificate of deposit was made by Commissioner Murphy and was seconded by Commissioner Berkmoes. The motion was passed on a voice vote.

Questions regarding refunds and invoices were addressed.

6) COMMITTEE REPORTS:

a.) Executive Committee:

No report.

b.) Infrastructure Committee

Superintendent Rogers reported that Woodard & Curran is moving forward to submit paperwork to the DEEP to keep the ELUR moving forward. Test pits will be done shortly to identify the depth of the environmental barrier.

Superintendent Rogers updated the Board on Well 7A and Well 2A. The design for Well 7A has been submitted to DPH. An agreement is in place with DPH for Well 2A to move forward with its new location. Harry E. Cole and Son will have the A2 survey submitted by the end of next week.

Assistant Superintendent Casarella updated the Board regarding Mulberry Street, Beecher Street, Route 322/Clark Street, and Prospect Street. Permanent paving of Mulberry Street should be completed by early next week. The temporary main on Beecher Street will be removed shortly once the last service is tied in. Temporary paving will be used until Spring when permanent paving will be done. Clark Street and Route 322 are almost complete. A punch list will be compiled for hydrants, gate valves, and landscaping, etc. Designs for Prospect Street have been completed. Ludlow has agreed to hold his prices and the job will begin in Spring 2016.

Commissioner Berkmoes asked about the paving on Mulberry Street. Assistant Superintendent Casarella explained that since we are milling and paving, the permanent patches should be straight, flat, and smooth.

Superintendent Rogers explained that the permit to dredge Reservoir #1 has been received by the Army Corps of Engineers. There will be minor timber removal to create roads. The reservoir bridge will be redone to provide access around the entire reservoir. Commissioner Klimaszewski inquired if the Department is waiting for the ground to freeze before dredging and Superintendent Rogers confirmed. Commissioner Klimaszewski also inquired if removed material could have resale value. Superintendent Rogers stated if the material is good, it will be sold.

Superintendent Rogers stated permits for Reservoir #3 will be prepared after Reservoir #1 is complete.

Superintendent Rogers informed the Board that he will be applying for DWSRF loans and requesting RFI's from vendors to move forward with an automatic meter reading system.

Superintendent Rogers reported the East Side Pressure Zone will be awarded shortly. The Department's Attorney Bruce Chudwick from Shipman & Goodwin is working with the State Treasury Department and DPH to move the application along for funding. Groundbreaking will be in the Spring 2016. Superintendent Rogers has secured a construction easement and staging area on Chesterwood Terrace.

Commissioner Murphy would like to see work begin this winter. Superintendent Rogers stated the Baltazar Construction Co. is prepared to install water main soon as the contract has been signed. Commissioner Murphy also inquired about tank construction beginning this winter. Commissioner Murphy asked about the potential for gas to feed the generator, however, there is no gas in the area. Propane will be used. Commissioner Murphy also asked about the timeframe for construction of the pump station. Superintendent Rogers stated this is a drop in place design and will be installed Spring or early in the summer of 2016, hopefully, when school is not in session.

c.) **Policy and Procedures Committee:**

There was no report.

OLD BUSINESS:

a.) **Budgeting Software:**

Superintendent Rogers stated this is still in review.

EXECUTIVE SESSION ANTICIPATED FOR PERSONNEL AND NEGOTIATION MATTERS: Commissioner Klimaszewski made a motion for adjournment of Executive Session, barring the public and the press but to include Superintendent Rogers and Assistant Superintendent Casarella. The motion was seconded by Commissioner Pocock and passed on a voice vote at 7:00 p.m.

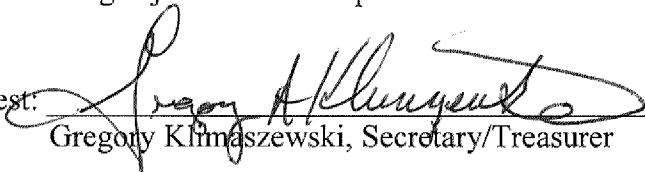
The board reconvened back into regular session at 7:18 p.m.

ADJOURNMENT:

Commissioner Klimaszewski made a motion to adjourn the meeting. Commissioner Berkmoes seconded the motion and it passed unanimously.

The meeting adjourned at 7:19 p.m.

Attest:



Gregory Klimaszewski, Secretary/Treasurer