

BOARD OF WATER COMMISSIONERS REGULAR MEETING
Thursday, January 14, 2016

There was a regular meeting of the Board of Water Commissioners held at the department administrative offices, 605 West Queen Street, Southington, Connecticut on Thursday, January 14, 2016. A recording of this meeting can be found on file tapes # 644 and # 645.

1) CALL TO ORDER: The meeting was called to order at 6:00 pm by President Michael Domian. A quorum was determined by the President.

PRESENT: President Michael Domian, Vice-President Thomas Murphy, Secretary/Treasurer Gregory Klimaszewski, Commissioner Robert Berkmoes, Commissioner Erika Pocock, Commissioner Joseph Del Debbio, Superintendent Frederick Rogers, Assistant Superintendent William Casarella, Office Supervisor and Recording Secretary, Maria Nason.

2) APPROVAL OF MINUTES FOR DECEMBER 10, 2016 BOARD MEETING:

Commissioner Murphy made a motion to accept the minutes as presented. His motion was seconded by Commissioner Klimaszewski and was passed by a voice vote. Commissioner Berkmoes abstained.

3) COMMUNICATIONS:

a.) Communications from the Public

There was no communication from the public.

b.) Communications from Administration

Superintendent Rogers stated he received a phone call from Channel 8 News and they will be interviewing him for a story about our "Adopt a Hydrant" program.

c.) Communications from Board Members:

Commissioner Berkmoes introduced a new board member, Commissioner Joseph Del Debbio.

7) OLD BUSINESS:

b. Hold Harmless Agreement – 194 Deerbrooke Circle

With no objection, President Domian moved item 7b. to precede new business.

Attorney Mark Sciota addressed the Board to explain the Town of Southington's Policy regarding hold harmless agreements, and how it pertains to property at 194 Deerbrooke Circle. The property owners are required to add the Southington Water Dept. as well as the Town of Southington onto a liability policy with a minimum of \$1,000,000 dollars in coverage. They will be required to sign a hold harmless agreement which will be drawn up by Town Attorney Mark Sciota. Once these documents have been signed and received, the structures will remain on the property until a change of circumstance could possibly change the agreement.

The Board discussed the matter with Attorney Sciota. Commissioner Berkmoes made a motion to allow the structures to remain as long as a hold harmless agreement is signed and the Department is added as an additional insured on a liability policy. His motion was seconded by Commissioner Murphy and was passed unanimously on a voice vote.

4) NEW BUSINESS:

a.) Report on 2014-2015 Audit by Budwitz and Meyerjack, P.C.

Scott Burleigh of Budwitz and Meyerjack, P.C. presented his audit findings to the Board. Hard copies of the audit were distributed and reviewed via a power point presentation. Mr. Burleigh reviewed the financial statements and explained a new reporting requirement, GASB 68, which pertains to reporting pension liabilities on the financial statements.

Utility operating expenses, cash flow, construction projects, and debt service were reviewed and discussed with the Department's debt to equity ratio and debt service coverage ratio being stated as satisfactory.

Superintendent Rogers thanked Mr. Burleigh for his time and expertise.

b.) Union Contract Negotiation

With no objection, President Domian moved this item to Executive Session.

5) FINANCIAL MATTERS:

a.) Review of Water Billings & Outstanding Jobbing Bills & Approval of Invoices:

Commissioner Klimaszewski made a motion to accept the water billings and outstanding jobbing bills and to approve for payment the invoices as presented. Commissioner Murphy seconded his motion. The motion passed on a voice vote.

b.) Water Service Line Protection Plan:

There were no questions regarding the line protection plans at this time.

c.) Review of Financial Statements:

There were no questions regarding the financial statements.

6) COMMITTEE REPORTS:

a.) Executive Committee:

No report.

b.) Infrastructure Committee

Superintendent Rogers requested an Infrastructure Committee meeting date be scheduled.

c.) Policy and Procedures Committee:

No report.

7) OLD BUSINESS:

a.) Budgeting Software:

Superintendent Rogers and Office Supervisor Maria Nason presented a proposal to purchase Budget Maestro to facilitate the Department's budgeting needs. The proposal includes the software along with installation and in-house training. Commissioner Murphy made a motion to purchase the software not to exceed \$30,000. Commissioner Berkmoes seconded the motion and it was passed on a voice vote.

EXECUTIVE SESSION ANTICIPATED FOR PERSONNEL AND NEGOTIATION

MATTERS: Commissioner Berkmoes made a motion for adjournment of Executive Session, barring the public and the press but to include Superintendent Rogers, Assistant Superintendent Casarella, Labor Attorney William Ryan, and Office Supervisor Maria Nason. The motion was seconded by Commissioner Murphy and passed on a voice vote at 7:16 p.m.

The board reconvened back into regular session at 7:59 p.m.

Commissioner Murphy made a motion to ratify the union contract as presented by Attorney William Ryan between the Southington Water Department and the UPSEU Local 424-Unit 41, July 1, 2015 through June 30, 2017. Commissioner Berkmoes seconded the motion and it passed on a voice vote.

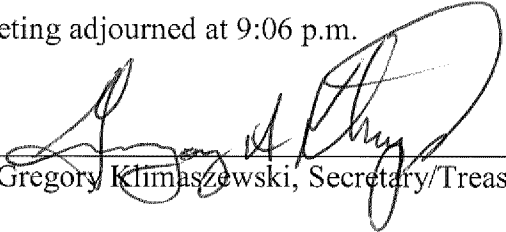
Commissioner Klimaszewski made a motion for adjournment back into Executive Session, barring the public and the press but to include Superintendent Rogers and Assistant Superintendent Casarella. Commissioner Murphy seconded the motion and it passed on a voice vote at 8:01 p.m.

ADJOURNMENT:

Commissioner Del Debbio made a motion to adjourn the meeting. Commissioner Pocock seconded the motion and it passed unanimously.

The meeting adjourned at 9:06 p.m.

Attest:



Gregory Klimaszewski, Secretary/Treasurer