

## **BOARD OF WATER COMMISSIONERS REGULAR MEETING**

### **Thursday, July 14, 2016**

There was a regular meeting of the Board of Water Commissioners held at the department administrative offices, 605 West Queen Street, Southington, Connecticut, on Thursday, July 14, 2016. A recording of this meeting can be found on tapes # 651.

1.) **CALL TO ORDER:** The meeting was called to order at 6:00 pm by Vice-President Thomas Murphy. A quorum was determined by the Vice-President.

**PRESENT:** Vice President Thomas Murphy, Commissioner Robert Berkmoes, Commissioner Erika Pocock, Commissioner Joseph Del Debbio, Superintendent Frederick Rogers, Assistant Superintendent William Casarella, and Office Supervisor and Recording Secretary Maria Nason.

#### 2.) **APPROVAL OF MINUTES FOR JUNE 9, 2016 BOARD MEETING:**

Commissioner Berkmoes made a motion to accept the minutes as presented. His motion was seconded by Commissioner Del Debbio and was passed unanimously by a voice vote.

#### 3.) **COMMUNICATIONS:**

##### **a.) Communication from the Public:**

None at this time.

##### **b.) Communication from Administration:**

Superintendent Rogers conveyed a message from town resident Art Cyr to the Board. Mr. Cyr observed the water department crew working on a leak on Academy Street and expressed the crew was professional and did a great job.

Superintendent Rogers reminded the Board that he would be attending the NEWWA strategic planning session in Keene, New Hampshire from July 24th through July 26<sup>th</sup>.

##### **c.) Communication from Board Members:**

None at this time.

4.) **NEW BUSINESS:**

a.) **Bread for Life**

Superintendent Rogers relayed to the Board that Bread for Life was requesting the Department waive or reduce the connection fees for property at their new location at 31 Vermont Ave. Executive Director Eldon Hafford addressed the Board and explained the mission of Bread for Life that no one in Southington goes hungry. They have received a grant from the State but are also asking the town of other contractors to reduce or waive fees.

Attorney Anthony Denorfia also spoke on behalf of Bread for Life. He stated the state grant does not cover project cost or furnishings and so any contribution would be greatly appreciated. The Sewer Department brought the storm sewer up and the Building Department has waived all building fees.

After a brief discussion, Commissioner Berkmoes made a motion to waive all connection fees to the new Bread for Life property. His motion was seconded by Commissioner Pocock and it was passed unanimously by a voice vote.

b.) **Shuttle Meadow Road & Flanders Road Water Main Design**

A proposal will be presented at the August 2016 Board meeting.

c.) **8" Private Water Main Extension, 35 Eden Ave, 41 apartment units (3 story) with (4" domestic, 6" fire protection), 23 apartment/condos (twenty-three 1" services) Owner: Forgione Family, Developer: Lovely Development, Inc.**

Assistant Superintendent Casarella presented and explained plans for an 8" private water main extension on Eden Avenue requiring a 4" domestic and 6" fire protection line. Commissioner Berkmoes made a motion to accept the proposal as presented. Commissioner Del Debbio seconded the motion and it was passed unanimously by voice vote.

d.) **Woodland Heights Subdivision (off Loper Street) 72 lots, 8" water main extension. Owner: A.A.Denorfia Building & Development, LLC**

Assistant Superintendent Casarella presented and explained plans for an 8" water main which will feed the new Woodland Heights Subdivision off Loper Street. Commissioner Pocock made a motion to accept the proposal as presented. Commissioner Del Debbio seconded the motion and it was passed unanimously by voice vote.

- e.) **1095 West Street (revision to previous Board approved plan:  
4 story hotel, 8" private water main extension (8" fire protection, 4" domestic  
1 story retail bldg (6" fire protection, 4" private water main, three 1" services  
1 restaurant (6" fire protection, 2" domestic service) 2 story medical bldg with  
1" service. Owner: S&G Realty, LLC. Developer: Lovely Development Inc.  
and AVA Development**

Assistant Superintendent Casarella presented and explained plans for an 8" private water main extension along with a 4" private main extension with an 8" and 6" fire protection line to serve new commercial construction at 1095 West Street. There was discussion regarding a 6" hydrant branch which feeds a hydrant.

Commissioner Del Debbio made a motion to accept the proposal with the stipulation that the 6" fire hydrant branch be increased to an 8" branch.

Commissioner Pocock seconded the motion and it was passed unanimously by voice vote.

## **5.) FINANCIAL MATTERS:**

- a.) **Review of Water Billings & Outstanding Jobbing Bills & Approval of Invoices:**

Commissioner Berkmoes questioned an invoice from AESI, Inc. for a line protection repair. Assistant Superintendent Casarella stated that this claim has prompted a review of our line protection product and will be discussed under Policy and Procedure Committee.

Commissioner Berkmoes made a motion to accept the listed invoices for payment as presented. The motion was seconded by Commissioner Del Debbio and passed unanimously on a voice vote.

- b.) **Water Service Line Protection Plan:**

No discussion at this time.

- c.) **Review of Financial Statements:**

Office Supervisor Maria Nason stated two additional checks were added to the check run since the financial statements were printed for the Board to review.

## **6.) COMMITTEE REPORTS:**

- a.) **Executive Committee:**

No report.

**b.) Infrastructure Committee:**

Superintendent Rogers stated an infrastructure meeting was held on July 12, 2016. Utility Services, a SUEZ Group Asset Management Company attended the meeting and met with the Committee to discuss the possibility of utilizing their service for maintenance of the Department's water tanks. Superintendent Rogers stated they have received good references and have been highly recommended. He believes if the coatings on the tanks are maintained, it could considerably prolong the life of the tanks. Utility Services guarantees all their work and therefore are quality driven. Payment for services can be budgeted since payment is spread over an eight to ten year period. This comes at an opportune time because of the Monopole Project and the need to move the communication equipment. Commissioner Pocock asked if the tank needed to be replaced within the next 40 years. Superintendent Rogers stated that Utility Services would inspect the tanks and if they do not have a long life left, then Utility Services would not agree to contract for that tank. Commissioner Pocock also questioned how the draining and inspection of the tank would affect our water storage. Superintendent Rogers explained it would be drained and inspected in the Fall and the second tank would be used for storage, as is the reason for the dual tanks.

Superintendent Rogers will be meeting with Woodard and Curran and D'Amato Construction on Tuesday, July 19, 2016 to kick-off the Well 7 project.

Superintendent Rogers stated the East Side Pressure Zone project is progressing quite well. The walls have been erected and the dome is on. The contractor is doing an excellent job maintaining the roadway and surrounding area. Communication with the engineer and site representative has also been outstanding. Commissioner Pocock asked if independent testing of the concrete has been done. Superintendent Rogers stated he has received those reports. Superintendent Rogers invited Board members to contact him anytime for a tour of the project.

Assistant Superintendent Casarella is working on the final punch list to wrap up the water main projects completed by Ludlow Construction this past fiscal year. Commissioner Murphy asked if only the retainage is left due for payment and both Superintendent Rogers and Assistant Superintendent Casarella agreed.

**c.) Policy and Procedures Committee:**

Assistant Superintendent Casarella discussed a possible new policy and procedure for the Departments line protection program. The new policy and procedure will be emailed to the Board for review. Commissioner Pocock made a motion to table this matter until the August 2016 board meeting. Commissioner Del Debbio seconded the motion and it passed unanimously on a voice vote.

7.) **OLD BUSINESS:**

a.) **Land for Sale – Mill Street**

For purposes of negotiations, this item will be moved to Executive Session.

b.) **Communications Monopole – Mill Street Tank Site:**

Superintendent Rogers has been in contact with Attorney Chris Fisher regarding the permitting issues for the communications monopole. Attorney Fisher felt that it may not be necessary for the permit to go before the Siting Council. Superintendent Rogers feels it is a good time to pursue both the monopole and the tank maintenance simultaneously. This would allow the cell carriers to move their equipment only once making it more cost effective for them. Commissioner Murphy asked if an exact location for the monopole has been established. Superintendent Rogers stated not as of yet. Superintendent Rogers asked the Board to allocate funds so that he may retain Attorney Fisher on this matter. Commissioner Berkmoes made a motion to retain Attorney Fisher for the permitting of the monopole not to exceed \$10,000. Commissioner Pocock seconded the motion and it was passed unanimously on a voice vote.

c.) **Well 9 – Operational Issues:**

Assistant Superintendent Casarella stated the gas main installation has been completed. The bids for the generator will be opened on July 29, 2016. Per the recommendation of the Department's Engineer Wright/Pierce, a 450KW generator will be installed as opposed to the original 350KW. The electrician is ready to begin.

d.) **Dam Inspection:**

Superintendent Rogers received a letter from DEP which outlined the new regulations that passed regarding dams. The inspection of the dams coincides with our emergency response plan. He is currently looking at three firms to submit proposals for this update. The documentation for this is very formal and must follow the template provided by the DEP. This must be completed by February 17, 2017.

e.) **Pattonbrook Well:**

Superintendent Rogers will be attending a Special Committee meeting in New Britain on Tuesday, July 19, 2016 with Commissioner Berkmoes and Commissioner Pocock to discuss the purchase of the Pattonbrook Well.

**EXECUTIVE SESSION ANTICIPATED FOR PERSONNEL AND NEGOTIATION**

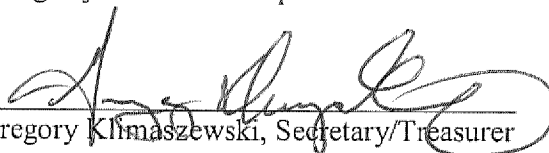
**MATTERS:** Commissioner Berkmoes made a motion for adjournment to Executive Session, barring the public and the press but to include Superintendent Rogers and Assistant Superintendent Casarella. The motion was seconded by Commissioner Del Debbio and it passed on a voice vote at 7:05 p.m.

The board reconvened back into regular session at 8:25 p.m.

**ADJOURNMENT:**

Commissioner Berkmoes made a motion to adjourn the meeting. Commissioner Del Debbio seconded the motion and it passed unanimously.

The meeting adjourned at 8:27 p.m.

Attest:   
Gregory Klimaszewski, Secretary/Treasurer