

BOARD OF WATER COMMISSIONERS REGULAR MEETING

Thursday, December 8, 2016

There was a regular meeting of the Board of Water Commissioners held at the department administrative offices, 605 West Queen Street, Southington, Connecticut, on Thursday, December 8, 2016. A recording of this meeting can be found on tape # 656.

1.) **CALL TO ORDER:** The meeting was called to order at 6:00 pm by Vice-President Thomas Murphy. A quorum was determined by the Vice-President.

PRESENT: Vice President Thomas Murphy, Commissioner Robert Berkmoes, Commissioner Erika Pocock, Commissioner Joseph Del Debbio, Superintendent Frederick Rogers, Assistant Superintendent William Casarella, and Office Supervisor and Recording Secretary Maria Nason.

2.) **APPROVAL OF MINUTES FOR NOVEMBER 10, 2016 BOARD MEETING:**

Commissioner Murphy noted the interest rate quoted in item 5c. should read .40%. Commissioner Berkmoes made a motion to accept the minutes as amended. Commissioner Murphy seconded the motion and it passed by a voice vote. Commissioner Pocock and Commissioner Del Debbio abstained.

3.) **COMMUNICATIONS:**

a.) **Communication from the Public:**

None.

b.) **Communication from Administration:**

Superintendent Rogers invited the Commissioners to the Department Christmas party on December 23rd beginning at noon.

Superintendent Rogers informed the Board the CDC presented the Department with a Water Fluoridation Quality Award for 2014 and 2015. The award commends water systems that consistently and professionally adjust water fluoride content for optimum level of oral health for 12 consistent months. The award will be posted to the Department website.

c.) **Communication from Board Members:**

None.

4.) **NEW BUSINESS:**

a.) **ACI Credit Card Processing Contract**

Office Supervisor Maria Nason informed the Board that the Department would like to add VISA to their accepted forms of credit card payments. In order to add this payment method, a new contract with ACI, dba Official Payments, would need to be signed. Commissioner Berkmoes made a motion to accept the contract with ACI, dba Official Payments, to process our credit card transactions pending review by the Department's attorney. Commissioner Pocock seconded the motion and it passed unanimously by a voice vote.

5.) **FINANCIAL MATTERS:**

a.) **Review of Water Billings & Outstanding Jobbing Bills & Approval of Invoices:**

Commissioner Berkmoes made a motion to accept the listed invoices for payment as presented. The motion was seconded by Commissioner Del Debbio and passed unanimously on a voice vote.

b.) **Water Service Line Protection Plan:**

Residential Line Brochures are currently being included with the water bills.

c.) **Review of Financial Statements:**

Commissioner Berkmoes requested that when pay applications are processed for payment the percentage complete be reported on the check distribution report.

6.) **COMMITTEE REPORTS:**

a.) **Executive Committee:**

No report.

b.) **Infrastructure Committee:**

Superintendent Rogers requested an infrastructure committee meeting be scheduled for early January 2017. He will follow up with committee members to schedule a date and time.

Superintendent Rogers stated the tank for the East Side Pressure Zone is complete, however, the site work is not. The tank has been filled with water for the winter. The vault is currently under construction and will be completed in early Spring 2017. The pump station is 90% complete with the inside floor poured, gas hook up complete and the brick veneer complete.

Superintendent Rogers stated he is working with Assistant Superintendent Casarella and Tighe and Bond engineer, John McClellan, on a hydraulic model of the zone. There is the possibility that some homeowners will need to have a PRV installed due to high pressure. Superintendent Rogers will reach out to those residents and the Department will install the necessary PRVs at no cost to our customers. Commissioner Murphy recommended a universal PRV. Superintendent Rogers stated if an entire neighborhood is affected we could drop a vault for that purpose.

Commissioner Murphy questioned if it is possible to pump around the PRV on Flanders Street. Superintendent Rogers stated the Department can bypass it. Commissioner Murphy also inquired about the effectiveness of the pump station located at the Southington High School since it is so close to their fire pump. What would happen if the fire pump needed water? Superintendent Rogers stated supply should not be affected and Tighe and Bond did address this in their design.

Superintendent Rogers stated that a meeting with Regional Water will be held next week to discuss specifications and any concerns staff has regarding the interconnection.

Superintendent Rogers stated Well 7A pump test went well. D'Amato Construction is working on setting the well house and the well is expected to be completed in the Spring of 2017.

Superintendent Rogers awarded the design contract for Well 2A to Woodard and Curran. He negotiated a specific schedule with them so that completion of the well will allow for start-up in late Fall 2017 if all go according to plan.

Superintendent Rogers stated that D'Amato Construction has committed to the dredging of Reservoir #1 after the first of the year as long as the weather remains cold enough.

Superintendent Rogers discussed the realignment project on Route 322. We will begin test pits within the next couple of weeks. State DOT will be reimbursing us for this. DOT is expecting to award this project in July 2017, and construction is expected to begin Fall 2017. Since DOT will not allow us to hang a new water main on their bridge, we will stub two (2) separate 12" water mains off road for a future crossing location.

Commissioner Berkmoes asked about the area of construction near the 10 Mile River. Assistant Superintendent Casarella stated there are hydraulic issues there and we would want to straighten that section and put in valves. This will increase the cost. Commissioner Murphy asked about length. Superintendent Rogers stated he will scale it off and report back to him.

Commissioner Murphy has some concerns regarding a 2” line on Old Turnpike Extension. Superintendent Rogers stated the Department can look at replacement when construction begins.

Superintendent Rogers stated the monopole can now move forward since we now own the property on Mill Street. A location for the monopole should be chosen soon.

Superintendent Rogers stated that a possible budget item for 2017-2018 would be fencing and gating the Mill Street property.

A communication building needs to be located as close to the tower as possible to avoid long running of lines. Superintendent Rogers stated there are many used concrete structures available for purchase which are currently larger than the existing building. The smaller building can be used for storage, while a larger communication building would be preferable since the current building is undersized.

c.) Policy and Procedures Committee:

Nothing to report.

7.) OLD BUSINESS:

a.) Land for Sale – Mill Street

Superintendent Rogers stated the closing took place last week.

b.) Communications Monopole – Mill Street Tank Site:

Reference 6b.

c.) Well 9 – Operational Issues:

Assistant Superintendent Casarella stated the generator was installed on the pad this week. The gas has been hooked up. Pizzitola Electric will begin the electrical work next week and he expects the generator to be ready by the next board meeting. The final transition will require the well to be shut down for approximately three to four days. He stated this should not affect supply. Tower Generator will remain on call for any issues until the project is complete.

d.) **Patton Brook Well**

Superintendent Rogers stated that Gil Bligh from New Britain Water contacted him and Assistant Superintendent Casarella, stating they wanted to try to put the well online as part of their Tier 4 drought response. State DPH still has not approved the sale.

EXECUTIVE SESSION ANTICIPATED FOR PERSONNEL AND NEGOTIATION

MATTERS: Commissioner Berkmoes made a motion for adjournment to Executive Session, barring the public and the press but to include Superintendent Rogers and Assistant Superintendent Casarella. The motion was seconded by Commissioner Del Debbio and it passed on a voice vote at 6:37 p.m.

The board reconvened back into regular session at 6:50 p.m.

ADJOURNMENT:

Commissioner Berkmoes made a motion to adjourn the meeting. Commissioner Del Debbio seconded the motion and it passed unanimously.

The meeting adjourned at 6:50 p.m.

Attest: >



Gregory Klimaszewski, Secretary/Treasurer