

# **BOARD OF WATER COMMISSIONERS REGULAR MEETING**

## **Thursday, March 9, 2017**

There was a regular meeting of the Board of Water Commissioners held at the department administrative offices, 605 West Queen Street, Southington, Connecticut, on Thursday, March 9, 2017. A recording of this meeting can be found on tapes # 657 and 658.

1.) **CALL TO ORDER:** The meeting was called to order at 6:00 pm by President Michael Domian. A quorum was determined by the President.

**PRESENT:** President Mike Domian, Vice President Thomas Murphy, Secretary/Treasurer Gregory Klimaszewski, Commissioner Erika Pocock, Commissioner Joe Del Debbio Superintendent Frederick Rogers, Assistant Superintendent William Casarella, and Office Supervisor and Recording Secretary Maria Nason.

### 2.) **APPROVAL OF MINUTES FOR DECEMBER 8, 2016 BOARD MEETING:**

Commissioner Del Debbio made a motion to accept the minutes as presented. His motion was seconded by Commissioner Murphy and was passed unanimously by a voice vote.

### 3.) **COMMUNICATIONS:**

#### a.) **Communication from the Public:**

None

#### b.) **Communication from Administration:**

Superintendent Rogers informed the Board he will on vacation the end of March, however, is always available via cell phone.

#### c.) **Communication from Board Members:**

President Domian welcomed back Vice-President Murphy after a brief absence.

### 4.) **NEW BUSINESS:**

#### a.) **Report on 2015-2016 Audit by Budwitz & Meyerjack, P.C.**

Scott Burleigh of Budwitz and Meyerjack, P.C. presented his audit findings to the Board. Hard copies of the audit were distributed and reviewed via a power point presentation. Mr. Burleigh reviewed the financial statements.

Utility operating expenses, cash flow, construction projects, and debt service were reviewed and discussed with the Department's debt to equity ratio and debt service coverage ratio being stated as satisfactory.

Superintendent Rogers thanked Mr. Burleigh for his time and expertise.

**b.) Lacourse Pond Estates, 8" water main extension, 8 lot subdivision off of Marion Avenue; Owner: Baccus, LLC; Engineer: OCC Group, Inc.**

Assistant Superintendent Casarella presented and explained plans for an 8 lot subdivision off of Marion Avenue. Commissioner Klimaszewski made a motion to accept the proposal as presented with the condition that the current owner pay their outstanding jobbing balance. Commissioner Murphy seconded the motion and it passed unanimously by voice vote.

**c.) Briarwood Estates, 8" water main extension, 4 lot subdivision; 2278 Mount Vernon Road, (Thomas Drive), Owner: Briarwood Real Estate Limited Partnership**

Assistant Superintendent Casarella presented and explained plans for an 8" water main extension for a 4 lot subdivision located at 2278 Mount Vernon Road (Thomas Drive). Commissioner Pocock made a motion to accept the proposal as presented. Commissioner Klimaszewski seconded the motion and it was passed unanimously by voice vote.

**d.) Communications Equipment**

Superintendent Rogers updated the Board about the need to replace many components on the Department's communication equipment. Goosetown Communications will begin evaluating the system for necessary upgrades and/or replacements. Superintendent Rogers presented an invoice from Goosetown Communications for \$7,783.00 for work that is to begin next week. Commissioner Murphy made a motion to accept the invoice. The motion was seconded by Commissioner Del Debbio and it was passed unanimously by voice vote.

**e.) Bond Ordinance – Well #2A**

Superintendent Rogers reviewed with the Board the requirement to renew the bond ordinance for Well 2A. After one year, the Department must go back to the Town of Southington for approval. After much discussion, Commissioner Klimaszewski made a motion to table the re-approval of the bond ordinance. Commissioner Pocock seconded the motion and it was passed unanimously by voice vote.

**f.) Budget 2017-2018**

The Administration is currently working on the 2017-2018 budget and will present a draft budget to the Board by email prior to the April 13, 2017 meeting.

**g.) SWD/RWA Interconnection Construction Contract**

Superintendent Rogers presented the Board with the bids for the RWA Interconnection with the recommendation the bid be awarded to D'Amato Construction at a cost of \$497,700.00. The cost of the construction will be split with Regional Water Authority, with RWA reimbursing the Department. This project has been approved by State of CT DPH and is scheduled for completion by August 4, 2017. Commissioner Klimaszewski made a motion to award the RWA Interconnection to D'Amato Construction for \$497,700.00. The motion was seconded by Commissioner Del Debbio and it was passed unanimously on a voice vote.

**h.) ESPZ Water Main Change Order**

State of CT DPH is reviewing the Department's request to add water main on Flanders Road to the East Side Pressure Zone project as a change order. D'Amato Construction is currently working on the ESPZ pump station and has submitted the change order for \$303,035.00 for the water main on Flanders Road. This price does not include final paving or traffic control. Commissioner Klimaszewski made a motion to accept the change order from D'Amato Construction for installation of water main at Flanders Road and Pattonwood Drive for \$303,035.00. The motion was seconded by Commissioner Murphy and it passed unanimously on a voice vote.

Superintendent also updated the Board about the need to install a PRV on the water main at Hitching Post Drive prior to the East Side Pressure Zone going live. Any additional costs will be covered under the DWSRF loan program.

**5.) FINANCIAL MATTERS:**

**a.) Review of Water Billings & Outstanding Jobbing Bills & Approval of Invoices:**

Commissioner Klimaszewski made a motion to accept the listed invoices for payment as presented. The motion was seconded by Commissioner Murphy and passed unanimously on a voice vote.

**b.) Water Service Line Protection Plan:**

No comments at this time.

**c.) Review of Financial Statements:**

Office Supervisor Nason will reach out to United Bank about the interest rate we are receiving on our money market.

**6.) COMMITTEE REPORTS:**

**a.) Executive Committee:**

No report.

**b.) Infrastructure Committee:**

Superintendent Rogers stated that Well 7A is under construction with substantial completion approximately May 2017.

Superintendent Rogers informed the Board that Well 2A design is approximately 60% completed.

Superintendent Rogers discussed the near completion of the East Side Pressure Zone with the pump station test scheduled for March 14<sup>th</sup> and 15<sup>th</sup>. Installation of individual PRVs will begin shortly along with the installation of a PRV on Hitching Post Drive.

The dredging of Reservoir #1 is close to completion. The dredging of Reservoir #3 will be considered next.

Superintendent Rogers will be attending the next Southington Planning and Zoning meeting for 8-24 approval of the Shuttlemeadow Road, Flanders Road water main.

Superintendent Rogers informed the Board the Route 322 bridge alignment project will begin in the Fall 2017. We are currently doing test pits, with a portion to be paid for by the State.

**c.) Policy and Procedures Committee:**

Nothing to report.

**7.) OLD BUSINESS:**

**a.) Communications Monopole – Mill Street Tank Site:**

Superintendent Rogers discussed that a structural tower may be built as an alternative to the monopole. Joe Harris of Infrastructure Technologies, Inc.

is working with Tata and Howard to bid the tank painting for the Mill Street tanks. Superintendent Rogers discussed the challenges of moving the cell equipment and painting the tanks. He is currently working with a Tower Company in Deep River regarding all the facets of the project.

**b.) Well 9 – Generator**

Assistant Superintendent Casarella stated the generator has been tested and is on-line. It is programmed to run on test mode every two weeks, with the Treatment Department staff monitoring and recording the results.

**c.) Patton Brook Well**

Superintendent Rogers stated there is currently no new information regarding this well.

**EXECUTIVE SESSION ANTICIPATED FOR PERSONNEL AND NEGOTIATION**

**MATTERS:** Commissioner Klimaszewski made a motion for adjournment to Executive Session, barring the public and the press but to include Superintendent Rogers and Assistant Superintendent Casarella. The motion was seconded by Commissioner Murphy and it passed on a voice vote at 7:38 p.m.

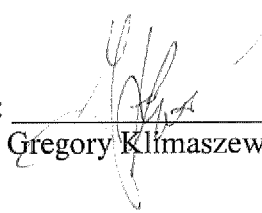
The board reconvened back into regular session at 8:10 p.m.

**ADJOURNMENT:**

Commissioner Klimaszewski made a motion to adjourn the meeting. Commissioner Del Debbio seconded the motion and it passed unanimously.

The meeting adjourned at 8:11 p.m.

Attest: \_\_\_\_\_

  
Gregory Klimaszewski, Secretary/Treasurer