

BOARD OF WATER COMMISSIONERS REGULAR MEETING

Thursday, April 13, 2017

There was a regular meeting of the Board of Water Commissioners held at the department administrative offices, 605 West Queen Street, Southington, Connecticut, on Thursday, April 13, 2017. A recording of this meeting can be found on tapes # 659 and # 660.

1.) **CALL TO ORDER:** The meeting was called to order at 6:05 pm by President Michael Domian. A quorum was determined by the President.

PRESENT: President Mike Domian, Vice President Thomas Murphy, Secretary/Treasurer Gregory Klimaszewski, Commissioner Robert Berkmoes, Commissioner Erika Pocock, Commissioner Joe Del Debbio Superintendent Frederick Rogers, Assistant Superintendent William Casarella, and Office Supervisor and Recording Secretary Maria Nason.

2.) **APPROVAL OF MINUTES FOR MARCH 9, 2017 BOARD MEETING:**

Commissioner Pocock made a motion to accept the minutes as presented. Her motion was seconded by Commissioner Klimaszewski and was passed unanimously by a voice vote.

3.) **COMMUNICATIONS:**

a.) **Communication from the Public:**

None

b.) **Communication from Administration:**

None

c.) **Communication from Board Members:**

None

4.) **NEW BUSINESS:**

a.) **Mill Street Tank Painting**

Superintendent Rogers stated the bids for tank painting and repairs will be due on May 1, 2017. There was a good turnout at the mandatory pre-bid meeting held on April 10, 2017.

5.) FINANCIAL MATTERS:

a.) Review of Water Billings & Outstanding Jobbing Bills & Approval of Invoices:

Commissioner Murphy made a motion to accept the listed invoices for payment as presented. The motion was seconded by Commissioner Berkmoes and passed unanimously on a voice vote.

b.) Water Service Line Protection Plan:

No comments at this time.

c.) Review of Financial Statements:

Office Supervisor Nason reached out to United Bank and was able to secure a 1% interest rate for the money market account.

6.) COMMITTEE REPORTS:

a.) Executive Committee:

No report.

b.) Infrastructure Committee:

Superintendent Rogers informed the Board the tank for the East Side Pressure Zone has been drained and the site work is being completed. The PRV vault assembly for Hitching Post Drive has been ordered and installation is being scheduled. The Department is currently installing PRVs in individual homes. The pump station has been tested and the manufacturer has been contacted to make a minor adjustment to one of the pumps. This should not interfere with project completion. Commissioner Klimaszewski inquired about customer responsibility as it pertains to PRV installation in homes. Superintendent Rogers stated customers will sign a hold harmless stating they understand their responsibility once the PRV is installed or they will sign a disclaimer if they refuse installation.

Superintendent Rogers stated Well7A structural changes are being made and the vault will be delivered in a couple of weeks. He also informed the Board that site modifications will be needed so the new well can be redeveloped in the future. Assistant Superintendent Casarella stated the bank may need to be sloped back in order to accommodate the propane tanks and also any future trucks that may need access for future redevelopment.

Superintendent Rogers informed the Board that Well 2A design is approximately 90% completed. Once this is complete, then the project will be submitted for DWSRF funding and then it can go out to bid. He is hoping that construction will begin fall/early winter.

The Regional Water Interconnect should be finalized in approximately two weeks. Submittals have been received and are being reviewed by Regional Water, the project engineers and our staff.

Superintendent Rogers stated the Department is currently digging test pits on RT 322 for the DOT bridge realignment, with a portion to be paid for by the State. The project should begin in the Fall 2017. The Department may need to absorb some of the cost for things related to our infrastructure improvement in the area.

An infrastructure committee meeting was scheduled for Thursday, May 4, 2017.

c.) Policy and Procedures Committee:

Nothing to report.

7.) OLD BUSINESS:

a.) Communications Monopole – Mill Street Tank Site:

Superintendent Rogers stated this will be on hold until the tank painting bids are received and discussed.

b.) Budget 2017-2018

Superintendent Rogers reviewed the draft budget with the Board and addressed each line item. He explained the capital expenditures and answered questions presented by the Board. Reservoir dredging was discussed in detail as well as fire protection charges for private homes. Assistant Superintendent Casarella explained the increase in the vehicle total. The Department is considering purchasing a truck which can house a compressor. This along with safety equipment was discussed in detail. Commissioner Murphy requested an increase to the contingency fund be increased to \$500,000 for unplanned capital expenditures. The draft budget will be adjusted to reflect this request.

A rate increase was briefly discussed with Commissioner Klimaszewski asking for a report reflecting the actual amounts of increases over the last few years stated in dollar amounts and not as a percent. This will be forwarded to the Board next week.

EXECUTIVE SESSION ANTICIPATED FOR PERSONNEL AND NEGOTIATION

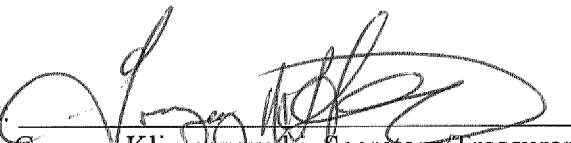
MATTERS: Commissioner Pocock made a motion for adjournment to Executive Session, barring the public and the press but to include Superintendent Rogers and Assistant Superintendent Casarella. The motion was seconded by Commissioner Berkmoes and it passed on a voice vote at 7:52 p.m.

The board reconvened back into regular session at 8:10 p.m.

ADJOURNMENT:

Commissioner Klimaszewski made a motion to adjourn the meeting. Commissioner Berkmoes seconded the motion and it passed unanimously.

The meeting adjourned at 8:10 p.m.

Attest. 
Gregory Klimaszewski, Secretary/Treasurer