

Southington Town Clerk's Office Basic Fee Schedule

Acceptable Forms of Payment: Cash; Check; Money Order; Credit Card*
(*Credit Card Payments are subject to a 3% convenience fee which will be charged by PayGov.US to process your electronic payment. There is a minimum fee of \$2.00. This fee is not collected by or remitted to the Town of Southington.)

We DO NOT currently accept payment by debit card.

Land Records:

Copies – Index Print	\$0.25 per page
Copies – Land Records	\$1.00 per page
Copies – Maps	\$2.00 each
Document Certification	\$2.00 per document
Recording – 1 st Page	\$60.00
Mortgage Electronic Registration System	\$159.00
Recording – Subsequent Pages	\$5.00 per page
Surcharge – Document with Conveyance	\$2.00
Map Filing – Up to 2 Lots	\$20.00
Maps Filing – 3 Lots & Over	\$30.00

Vital Statistics:

Marriage License	\$50.00
Birth Certificate – Certified Copy, Short Form	\$15.00
Birth Certificate – Certified Copy, Long Form	\$20.00
Death Certificate – Certified Copy	\$20.00
Marriage License – Certified Copy	\$20.00
Civil Union License – Certified Copy	\$20.00
Burial/Transit Permit	\$5.00
Cremation Permit	\$5.00

Dog Licenses:

Male or Female (Unaltered)	\$19.00
Neutered Male or Spayed Female	\$8.00
Late Fee (per month after June 30 th expiration)	\$1.00
Replacement Tag (Lost Tag)	\$0.50
Change of Address	\$0.50
Out-of-Town License	\$1.00
Transfer of Ownership	\$1.00
Kennel License (4-10 Dogs)	\$51.00
Kennel License (11-20 Dogs)	\$102.00
Guide Dog	FREE

Hunting, Trapping & Sport Fishing Licenses:

Over 65 Annual Hunting and/or Inland Fishing	FREE
Over 65 Annual Marine Fishing	FREE
Handicapped* Annual Hunting and/or Inland Fishing	FREE
Handicapped* Annual Marine Fishing	FREE
Resident – Firearms Hunting	\$19.00
Resident – Inland Fishing	\$28.00
Resident – Marine Fishing	\$10.00
Resident – 1 Day Marine Fishing	\$5.00
Resident – All Waters Fishing	\$32.00
Resident – Combo Firearms & Inland Fishing	\$38.00
Resident – Combo Firearms & Marine Fishing	\$25.00
Resident – Combo Firearms & All Waters Fishing	\$40.00
Resident – Combo Archery & All Waters Fishing	\$65.00
Resident – Trapping	\$34.00
Resident – Junior Trapping	\$11.00
Junior Firearms Hunting	\$11.00
Non-Resident – Firearms Hunting	\$91.00
Non-Resident – Inland Fishing	\$55.00
Non-Resident – 3 Day Inland Fishing	\$22.00
Non-Resident – Marine Fishing	\$15.00
Non-Resident – 3 Day Marine Fishing	\$8.00
Non-Resident – All Waters Fishing	\$63.00
Non-Resident – Combo Firearms & Inland Fishing	\$110.00
Non-Resident – Combo Firearms & Marine Fishing	\$94.00
Non-Resident – Combo Firearms & All Waters Fishing	\$120.00
Non-Resident – Trapping	\$250.00
Pheasant Tags	\$28.00
Migratory Bird Stamp (Duck Stamp)	\$13.00
HIP Permit	\$4.00

**As defined by CGS Sec. 26-29b*

Notaries Public:

Document Notarization	FREE
Original Commission of Notary Public	\$20.00
Renewal Commission	\$20.00
Change of Name ONLY	\$15.00
Change of Address ONLY – Within Town	\$15.00
Change of Name AND Address Within Town	\$15.00
Change of Address ONLY – New Town	\$10.00
Change of Name AND Address to a New Town	\$10.00

Miscellaneous:

Liquor License - Filing	\$20.00
Trade Name Certificate - Filing	\$10.00
Trade Name Certificate - Certified Copy	\$2.25
Military Discharge - Filing	FREE
Military Discharge - Certified Copy	FREE
Voter Registration Card	FREE